

Terms of Reference (TOR)

Resurvey of households under Swachh Bharat Mission in Prakalp Dhanbad,

A. Scope of work

1. The agency will have to do the resurvey of each household of all panchayats of allotted block for the selection of beneficiary under SBM (G) in Dhanbad District.
2. The agency will submit the survey report of each panchayat separately after compilation.
3. Identification and mapping (data required in prescribed format) of households & individuals defecating in open or using toilets.

B. Eligibility Criteria

Following are the required qualifications and expertise.

- Sound understanding and experience of working on Swachh Bharat Mission according to the guideline issued by GOJ.
- Sound understanding of the socio-political context and experience of working in Jharkhand.
- Demonstrable experience and understanding of SBM and working with community, community mobilization, participatory approaches etc

C. Duration

The contract will be for a period of 15 days.

D. Terms of Payment

After successful completion of assignment in the mentioned time period. The District Administration will have all right of termination of the contract, recovery of payment, validation in data.

E. Steps for Evaluation of proposal

The following steps will be undertaken in conducting the process and selecting the winning agency.



1. District administration will constitute the review Committee for proposal responses.
2. Based on the evaluation of the proposal agencies will be shortlisted.
3. Shortlisted agencies will be called upon for presentation of their plan to the Review committee
4. Selection of agency will be based on the proposal submitted and presentation of plan to the committee

F. Requirements of EOI

I.1 Technical Proposal

I. A statement on organization capabilities including:

- Background summary of the agency outlining areas of expertise;
- List of past and current clients; and any direct experience the agency has working on similar assignment
- Information indicating that proposed personnel will be available for the work required to implement the proposed work.

II. A proposed timetable outlining the specific steps to be undertaken.

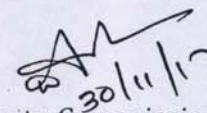
III. Rs 5000/- is the maximum limit for the resurvey of one panchayat.

IV. A sum of Rs. 10000/- as Bank Guarantee in favour of Executive Engineer, Drinking Water & Sanitation Division No.-1, Dhanbad as to be deposited as a security (EMD) which will be refundable after successful completion of the job.

V. The applying agency must submit Audit Report and IT returns of Previous 3 financial Years.

I.2 Financial Proposal

- I. Agency should submit separate Financial Bid in a sealed envelope. The quoted rate per panchayat should not exceed the upper limit of Rs. 5000/-.**


30/11/17
Deputy Commissioner-cum-
Chairman
DWSC, Dhanbad