

Office of the District Rural Development Agency (DRDA) Dhanbad

Notice Inviting Tender for Printing of Job Card.

Sealed tenders are invited from different printing firms having experience in the field of printing for supply of 10000000 (One Lacs) Job Card under MGNREGA Scheme for the year 2015-16 to 2019-20 in two separate envelop systems viz. **Technical Bid & Price Bid**. Interested firms may submit their tender superscribing as **"Printing of MGNREGA Job Cards"** as to reach the undersigned on or before 2:00 P.M. on 18-06-15. It will be opened on the very same day at 4.00 P.M. in the Office Chamber of Dy. Development Commissioner, Dhanbad.

Technical Bid

1. Vat Registration
2. Income tax Clearance Certificate
3. Firm Registration Certificate
(All certificates has to be uptodate)
4. Security Money- Demand Draft of Rs. 20,000.00 in favour of Dy. Dev. Commissioner, Dhanbad Payable at Dhanbad


Price Bid

1. Price Bid should be submitted in separate envelop.
Single Price should be quoted, no alternative price shall be accepted.

Terms & Condition

1. Technical bids should be opened first, those who qualified in the technical bid , only the Price Bid of such qualified firms shall be opened.
2. Sample of job Card paper should be submitted separately at the time of submission of tender papers.
3. Sales Tax/VAT and any other local taxes should be clearly mentioned separately in terms of percentage in the price bid.
4. Each Bidder shall submit only one bid.
5. The purchaser reserves the right at the time of placement of purchase order to increase or decrease the required quantity depending upon demand.
6. Before printing the job Card , the supplier shall receive the samples from DDC, Dhanbad and submit proof copy of necessary verification for final printing , otherwise the wrong printing material will not be accepted and no payment will be made for those items.
7. The Delivery should be completed within 30 days from the date of receipt of the confirmed purchase order.


8. Any delay by the supplier in the delivery of the Job Cards shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part therefore subject to a maximum 10% of purchase order value which will be deducted from the payment due.
9. No transportation and delivery charges will be made to the selected firm.
10. Before delivery the selected firm will be informed to this Office for inspection.
11. The quality of the paper may be tested if required in any laboratory within or outside the State to ascertain the quality of the paper.
12. Payment will be made only after complete delivery as per order subject to submission of bills along with delivery challans.
13. The bids are liable to be rejected if any of the conditions are not complied with.
14. The undersigned have all the rights reserved to accept and reject the tender without assigning any reason thereof.


Dy. Dev. Commissioner,
Dhanbad

Memo No. 1188 /DRDA, Dhanbad, dated 01/08 /2015

Copy of the Notice should be displayed at the Notice Board of DRDA, Dhanbad for information to all concerned firms.

Copy to A.D.M. (Law & Order) cum – Incharge, NIC Website for information and to upload the tender notice at the NIC Website.


Dy. Dev. Commissioner,
Dhanbad

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01/08/15