

JnnurM

**Checklist for the ‘Urban Reforms
Agenda’ under JNNURM**

STATE LEVEL

MANDATORY

&

OPTIONAL

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STAKEHOLDER CONSULTATIONS FOR REFORMS

DESIRED OBJECTIVE/S

JNNURM requires the states/ cities to commit to reforms after effective consultations held across agencies and institutions involved in undertaking these reforms. It should be ensured that meaningful consultations are held at both the State and City levels on the reforms agenda, prior to the Memorandum of Agreement being entered into with the MoUD, Government of India.

DETAILS OF CONSULTATIONS

Please provide the list of agencies / stakeholders consulted

<i>S.No</i>	<i>Stakeholders Consulted (Name position and agency / institution)</i>

Please specify consultations held and dates of such meetings / workshops

MANDATORY **R**EFORMS AT THE LEVEL OF THE **S**TATE **G**OVERNMENT

S1. IMPLEMENTATION OF THE 74TH CONSTITUTIONAL AMENDMENT ACT

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in implementing the 74th Constitutional Amendment Act in its letter and spirit. The State should ensure meaningful association and engagement of Urban Local Bodies in the entire gamut of urban management functions, including but not limited to the service delivery function by parastatal agencies. Over a period of seven years, the Mission aims to ensure that all special agencies that deliver civic services in urban areas to ULBs are either transferred and / or platforms are created for accountability to ULBs for all urban civic service providers in transition.

CURRENT STATUS

a. Please indicate the status of implementation of the following as per the Act:

i. Constitution of municipalities, and last when	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Election will be conducted shortly. Ranchi – 6 months Dhanbad – 8 months Jamshedpur – 10 months
ii. Composition of municipal councils, and last when	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Election will be conducted shortly
iii. Reservation of seats for women, SCs and STs	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Provision of reservation for SC & ST and Women are made in Act.
iv. Constitution of District Planning Committees (DPCs)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Shall be constituted after elections.
v. Constitution of Metropolitan Planning Committee (MPCs)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Shall be constituted after elections.
vi. Incorporation of Schedule 12 into the State Municipal Act	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Incorporated into the act in 1995

b. Please indicate which of the functions of Schedule 12 have been incorporated into the State Municipal Act and transferred to ULBs by indicating a Yes or No against columns 'c' and 'd'

No.	Functions listed in 12 th Schedule	Incorporated in the Act ¹	Transferred to ULBs ²
a	b	c	d
1	Urban Planning including town planning	Yes	Partly
2	Regulation of land-use and construction of buildings	Yes	Partly
3	Planning for economic and social development	Yes	Partly
4	Roads and bridges	Yes	Partly
5	Water supply- domestic, industrial and commercial	Yes	Yes, Bulk water with DW&SD
6	Public health, sanitation, conservancy and SWM	Yes	Yes. Public health remains with state government.
7	Fire services	Yes	No
8	Urban forestry, protection of environment and ecology	Yes	No
9	Safeguarding the interests of weaker sections society including the handicapped and mentally retarded	Yes	No
10	Slum improvement and upgradation	Yes	Yes
11	Urban poverty alleviation	Yes	Yes
12	Provision of urban amenities and facilities- parks, gardens and playgrounds	Yes	Yes
13	Promotion of cultural, educational, and aesthetic aspects	Yes	Partly
14	Burials and burial grounds, cremations, cremation grounds and electric crematoriums	Yes	Yes
15	Cattle pounds, prevention of cruelty to animals	Yes	Yes
16	Vital statistics including registration of births and deaths	Yes	Yes
17	Public amenities including street lighting, parking lots, bus stops and public conveniences	Yes	Yes
18	Regulation of slaughter houses and tanneries	Yes	Yes

- c. In case of any of the above functions have not been transferred or transferred only partly, please specify the other agencies involved and its role vis-à-vis ULBs.

Regulation of land-use and construction of buildings	In Ranchi, Ranchi Regional Development Authority, in Dhanbad & Bokaro Mineral Area Development Authority are looking after Urban Planning functions. ULB's in remaining 35 towns are doing this function.
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¹ Indicate as either : Completely, No, or Partly

² Indicate as either : Completely, No, or Partly

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Urban Planning including Town Planning	Same as Above
Planning for economic and social development	State Social Welfare Department
Fire services	State Home Department
Urban forestry, protection of environment and ecology	State Forest Department
Safeguarding the interests of weaker sections society including the handicapped and mentally retarded	State Social Welfare Department
Promotion of educational and aesthetic aspects	State Human Resources Department

d. Please indicate whether the transfer of functions has been accompanied by transfer of staff. Yes No Partly

If no, please specify the extent to which ULBs have been given powers and resources to recruit staff for managing transferred functions.

First Class and Second Class service personnel are recruited through State Public Service Commission. Third Grade and Fourth Grade staffs are being recruited by the ULB's.

e. If the DPC/MPC has been constituted, please attach a copy of the Act.

f. If the DPC/MPC has not been constituted, has the legislative process for their constitution been initiated? Yes No
Please specify status, if the process has been initiated.

g. Please indicate the status of SFC - have they been constituted? When was the last SFC constituted?

h. Please indicate whether SFCs submitted their recommendations. Yes No
If yes, what is the status of implementation?

It is constituted by GSR no. 96 dt. 28.01.04 and its recommendation is still awaited.

TIMELINE FOR REFORMS

MUNICIPAL ELECTIONS

- a. If elections to the municipalities have not been held, Please indicate when this will be held.
- | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
|----------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input checked="" type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

DISTRICT PLANNING COMMITTEE / METROPOLITAN PLANNING COMMITTEE

- b. If the answer to 1(e) (i) is no, then please provide a time schedule for constituting the DPC/MPC. (Indicate year for enactment of Act in box)
- | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
|----------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input checked="" type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Please provide timelines for steps leading up to enactment of legislation for constitution of DPC / MPC.

After election constitution of DPC/MPC will be taken up.

Please specify the reasons for delay, if any.

STATE FINANCE COMMISSION

- c. Please provide timetable for constitution of SFC, acceptance and implementation of its recommendations

It is constituted by GSR no. 96 dt. 28.01.04 and its recommendation is still awaited.

CONVERGENCE OF URBAN MANAGEMENT FUNCTIONS

- d. Resolution³ by Government expressing commitment to implement the 74th Amendment Act⁴ with respect to convergence of urban management functions with ULBs (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) –***The resolution in this regard is enclosed.***

³ In case of issues to be decided at the State Government level, a 'Resolution' would imply the resolutions passed by State Legislative Assembly/Cabinet. Similarly in case of issues to be decided at the city level, 'Resolution' would imply the resolutions passed by the Municipal Council

e. Please provide timeline in years of when the State plans to complete the transfer of the following functions⁵

No.	Functions listed in 12 th Schedule	Gov. Resolution	Cabinet Approval	Amendment of State/Municipal Acts	Implementation
1	Urban Planning including town planning	<i>There are 39 ULB's in the state, which consists of 2 Municipal Corporation, 18 Municipalities, 19 NACs. The responsibility of Urban planning including town planning has already been vested to ULB's but for Ranchi and Dhanbad which shall be entrusted with this task by the year 2009-10..</i>			
2	Regulation of land-use and construction of buildings	<i>In Ranchi RRDA and in Dhanbad MADA are performing this function. Aditaypur Industrial Development Authority is performing this function in Aditayapur Notified Area committee. This is because of the authority has mandate in its Act. and having common control area. Except these three towns in other towns ULB's are performing this function. These three towns/cities shall be given this task by the year 2009-10.</i>			
3	Planning for economic and social development	2007-08	2007-08	2008-09	2009-10
4	Roads and bridges	<i>Shall be transferred to the ULB's at the appropriate level by 2009-10.</i>			
5	Water supply- domestic, industrial and commercial	<i>Shall be transferred to the ULB's at the appropriate level by 2009-10.</i>			
6	Public health, sanitation, conservancy and SWM	<i>Already with ULB's. For Public Health appropriate accountability structure will be built in by 2009-10.</i>			
7	Fire services	2007-08	2008-09	2008-09	2009-10
8	Urban forestry, protection of environment and ecology	2008-09	2008-09	2008-09	2009-10
9	Safeguarding the interests of weaker sections society including the handicapped and mentally retarded	2008-09	2008-09	2008-09	2009-10
10	Slum improvement and upgradation	<i>Already with ULB's.</i>			
11	Urban poverty alleviation	<i>Already with ULB's.</i>			
12	Provision of urban amenities and facilities- parks, gardens and playgrounds	<i>Already with ULB's.</i>			
13	Promotion of cultural, educational, and aesthetic aspects	2008-09	2008-09	2008-09	2009-10

⁴ Note: This can be done by way of unbundling of services. e.g. parastatals or other agencies may operate, maintain, own assets and collect user charges for delivery of these municipal services, so long as they are accountable to ULBs. Service levels should be fixed by ULBs. The ULBs should be empowered and capacitated to ensure delivery of services at the defined level by the service provider/s, through the mechanisms of contractual arrangements. Such mechanisms are consistent with the reforms envisaged under the 74th Constitutional Amendment Act)

⁵ Specify NA where not applicable. The list should correspond to items specified in table under 1. b. as those either partly or not transferred to ULBs.

No.	Functions listed in 12 th Schedule	Gov. Resolution	Cabinet Approval	Amendment of State/Municipal Acts	Implementation
14	Burials and burial grounds, cremations, cremation grounds and electric crematoriums	Already with ULB's.			
15	Cattle pounds, prevention of cruelty to animals	Already with ULB's.			
16	Vital statistics including registration of births and deaths	Already with ULB's.			
17	Public amenities including street lighting, parking lots, bus stops and public conveniences	Already with ULB's.			
18	Regulation of slaughter houses and tanneries	Already with ULB's.			

- f. Specify approaches intended to be adopted by State Government to achieve convergence of urban management functions into the functioning of ULBs, please specify the methods.

Ranchi Regional Development Authority and Mineral Area Development Authority, Dhanbad working in the Municipal limit would be made accountable to the concerned ULB's. Presently the planning function is handled by the development authorities in the areas as mentioned earlier. Aditaypur Industrial Development Authority is performing this function in Aditaypur Notified Area committee. This is because of the authority has mandate in its Act. and having common control area. It has been mentioned that this function is proposed to be transferred in the three years for Ranchi, Aditaypur and for Dhanbad and Bokaro district the function is proposed to be transferred in fifth year.

S2. INTEGRATION OF CITY PLANNING AND DELIVERY FUNCTIONS

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in the area of institutional convergence at the city level, with an objective to assign or associate elected ULBs with "city planning and delivery functions". During the Mission period, JNNURM envisages that the process of planning and delivery of all urban infrastructure development and management functions and services will converge with the functioning of the ULBs.⁶

CURRENT STATUS

- a. Specify agency / agencies involved in planning of urban development and delivery of infrastructure services.

<i>Sector</i>	<i>Agency undertaking planning</i>	<i>Agency/ agencies undertaking delivery of services</i>	<i>Prevailing role of ULB/s in planning vis-à-vis respective sectors</i>
For e.g. Land-use management	<i>ULB's and Development Authorities</i>	<i>ULB's and Development Authorities</i>	<i>Both agencies function independent of each other.</i>
Town planning	<i>ULB's and Development Authorities</i>	<i>ULB's and Development Authorities</i>	<i>Both agencies function independent of each other.</i>
Traffic and Transport services	<i>Transport Department</i>	<i>None</i>	<i>None (no city bus service)but the Act mandates the ULB's to provide such services.</i>
Water supply and sewerage	<i>ULB's</i>	<i>ULB's</i>	<i>ULB's</i>
Solid Waste Management	<i>ULB's</i>	<i>ULB's</i>	<i>ULB's</i>

- b. Please specify the agency that coordinated the preparation of CDPs under the JNNURM in the Mission cities.
Concern Urban Local Bodies.

- c. Please indicate whether the Master Plan and / or CDP has been approved by the ULB/s vide a specific resolution.

Yes No

Elected Body not in place, however, CDP of Ranchi, Jamshedpur and Dhanbad have been duly approved by Administrative officers of ULBs and subsequently approved in State Level Screening Committee.

⁶ Such integration is all the more critical in cities / urban agglomerations where there are multiple ULBs, vis-à-vis a single parastatal agency engaged in spatial planning, trunk infrastructure development and provision of network services (for e.g. water supply, sewerage or transport)

d. Please indicate whether the city plans have been placed before the Metropolitan Planning Committee (MPC)/ District Planning Committee (DPC).

Yes No

e. Please indicate agency, if any, responsible for planning and coordination of Heritage conservation.
Urban Local Bodies.

TIMELINE FOR REFORMS

a. Resolution by Government expressing commitment to assign or associate ULBs with the city planning function. Please indicate timeline.

There are 39 ULB's in the state. The function is performed by all except 4 were concern development authorities. By 4th Year it will be extended to all ULB's.

b. If the answer to (d) above is 'No', please indicate a timeline of when the city plans will be placed before the MPC/DPC
After Constitution of DPC

Year1 Year2 Year3 Year4 Year5 Year6 Year7

c. Please indicate sequence of steps to integrate ULB/s with the city planning function.

<i>Areas of planning⁷</i>	<i>Steps to integrate ULB/s with the planning function</i>	<i>Targeted year of the Mission period</i>
Land-use and spatial planning	<i>Already being done by most ULB's except 4 local bodies covered by concerned Development Authority.</i>	5 th Year
Development of new areas	<i>Same as above</i>	5 th Year
Basic infrastructure services, such as <ul style="list-style-type: none"> • water supply, • sewerage • sanitation 	<i>Already with ULB 's</i>	<i>Accountability of implementing agencies to be strengthened by 5th year</i>
Traffic and transport services	<i>ULB's to be made nodal agency vide a resolution.</i>	5 th Year
Renewal of inner city areas	<i>Already with ULB 's</i>	
Heritage conservation	<i>Already with ULB 's</i>	

⁷ The areas of planning should cover all aspects of urban development and management

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Building regulation	<i>Already with ULB 's, except four towns.</i>	Remaining towns by 5 th year
Socio-Economic planning	<i>Amendment made in Act.</i>	N.A.
Any other		

d. Please indicate sequence of steps to integrate ULB/s with the delivery of services.

Areas of service delivery⁸	Steps to integrate ULB/s with the service delivery function	Targeted year of the Mission period
Urban Planning including town planning	<i>There are 39 ULB's in the state, which consists of 2 Municipal Corporation, 18 Municipalities, 19 NACs. The responsibility of Urban planning including town planning has already been vested to ULB's apart from Dhanbad, Ranchi, Adityapur and Chas.</i>	<i>Fifth Year for remaining 4 ULB's.</i>
Regulation of land-use and construction of buildings	<i>Except Ranchi, Adityapur, Chas and Dhanbad remaining 35 ULB's are performing this function.</i>	<i>Ranchi – 5th Year Dhanbad – 5th Year Adityapur – 5th Year Chas – 5th Year</i>
Planning for economic and social development	<i>Amendment made in Act.</i>	N.A.
Roads and bridges	<i>Will be transferred to the ULB's at the appropriate level.</i>	<i>5th year</i>
Water supply- domestic, industrial and commercial	<i>Will be transferred to the ULB's at the appropriate level.</i>	<i>5th year</i>
Public health, sanitation, conservancy and SWM	<i>Already with ULB's except for public health in which appropriate accountability structures will be established.</i>	<i>5th year</i>
Fire services	<i>Will be transferred to the ULB's at the appropriate level.</i>	<i>fifth Year</i>
Urban forestry, protection of environment and ecology	<i>Will be transferred to the ULB's at the appropriate level.</i>	<i>fifth Year</i>
Safeguarding the interests of weaker sections society including the handicapped and mentally retarded	<i>ULB's would perform the functions in consultation with State Social Welfare Department.</i>	<i>4th Year</i>
Slum improvement and upgradation	<i>Already with ULB's.</i>	N.A.
Urban poverty alleviation	<i>Already with ULB's.</i>	N.A.
Provision of urban amenities and facilities- parks, gardens and playgrounds	<i>Already with ULB's.</i>	N.A.
Promotion of cultural, educational, and aesthetic	<i>ULB's would perform the functions in consultation with</i>	<i>4th Year</i>

⁸ The areas of service delivery should correspond to all areas listed under Schedule 12 of the 74th Constitutional Amendment Act

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aspects	<i>State Human Resources Department.</i>	
Burials and burial grounds, cremations, cremation grounds and electric crematoriums	<i>Already with ULB's.</i>	<i>N.A.</i>
Cattle pounds, prevention of cruelty to animals	<i>Already with ULB's.</i>	<i>N.A.</i>
Vital statistics including registration of births and deaths	<i>Already with ULB's.</i>	<i>N.A.</i>
Public amenities including street lighting, parking lots, bus stops and public conveniences	<i>Already with ULB's.</i>	<i>N.A.</i>
Regulation of slaughter houses and tanneries	<i>Already with ULB's.</i>	<i>N.A.</i>

- e. Any other related reform steps being undertaken to achieve institutional convergence (please use additional space to specify the details and corresponding timelines targeted)

In Ranchi, functions under 12th Schedule which are with Ranchi Regional Development Authority would be transferred to ULB's within two years, i.e Fifth year of the Mission Period.

S3. RENT CONTROL REFORMS

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in area of rent control legislation, with the objective of having a system that balances the rights and obligations of landlords and tenants to encourage construction and development of more housing stock, as well as promoting an efficient and robust rental/tenancy market, so as to improve the availability of housing across all income categories.

CURRENT STATUS

a. Please provide a short note on the present Rent Control Legislation, which provides the following details:

- i. rights of landlord to get possession back
- ii. rights of tenants to continue their tenancy
- iii. obligations of tenants with regard to regular rental payments/ maintenance of tenanted property/ adherence to lease agreements, if present
- iv. provision for periodic review of rentals, in accordance with market conditions
- v. fixing of Standard Rents, periodicity of review, and dispute resolution mechanisms

b. Please indicate whether you have adopted the Model Rent Control Legislation circulated by GOI:

- i. Adopted as is Yes No
- ii. Adopted with modifications. If so, please specify Yes No

Model Rent Control Legislation as circulated by GoI has not been adopted. At present Bihar Building (Lease, Rent & Eviction) Control Act, 1982 adopted by Govt. of Jharkhand is in force.

- iii. Please specify year of adoption

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- c. Please indicate the number of properties under Rent Control Act No data Available. Data will be collected in 3 months.Ranchi - 70114
- d. Please indicate whether Rent Control Act applies to new construction & new tenancies Yes No
- e. Please indicate whether there are any special provisions for weaker sections of society Yes No
- f. Please indicate the number of rent control cases pending in various courts related to JNNURM cities No data Available. Data will be collected in 3 months.
- g. Please indicate the annual trend in new cases being filed related to rent control – 2002-03 2003-04 2004-05 2005-06
- h. Is there any mechanism for providing guidelines to fix rents on the basis of market rates for existing tenancies (if yes, please provide a brief description below) Yes No
-
- i. Please indicate prevailing dispute resolution mechanisms, if such exist. - *does not exist*
-

TIMELINE FOR REFORMS

- a. Resolution by Government expressing commitment to establish new Rent Control system (Note: Resolution attached. This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) Please indicate timeline.
- b. Defining the Rights and Obligations of landlords and tenants Year1 Year2 Year3 Year4 Year5 Year6 Year7
- i. rights of landlord to get possession back
 - ii. rights of tenants to continue their tenancy
 - iii. obligations of tenants with regard to regular rental payments/ maintenance of tenanted property/ adherence to lease agreements, if present
 - iv. provision for periodic review of rentals, in accordance with market conditions

c. Establishing a new Rent Control legislation

i. Setting up a Committee/Team to draft/amend legislation	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ii. Stakeholder consultations	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iii. Preparation of Draft legislation	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
iv. Approval of the Cabinet/ Government	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
v. Final enactment of the legislation by Legislature	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
vi. Notification	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
vii. Preparation and notification of appropriate subordinate legislation	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
viii. Implementation by municipality (ies)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

d. Please indicate periodicity of revision of rents/rental value guidance, and when next due

Periodicity: 3 years	As per model RCA
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e. Setting up mechanism for periodic review of rents/ rental value guidance

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

f. Institute Dispute resolution mechanisms (e.g. Special Tribunals/ Courts etc)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<i>Indicate what mechanism is being envisaged - Court</i>

- g. Any other reform steps being undertaken (please use additional space to specify) **No** Year1 Year2 Year3 Year4 Year5 Year6 Year7

Please indicate how such rent control reforms shall be communicated to the citizens,
The reforms would be communicated to citizens through newspaper advertisement and Departmental website jharkhand.gov.in.

S4. RATIONALISATION OF STAMP DUTY

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities to rationalise Stamp Duty, with the objective of establishing an efficient real estate market with minimum barriers on transfer of property so as to be put into more productive use.

CURRENT STATUS

- a. Please indicate the current Stamp Duty Regime, including surcharge or any other levy on transfer of property

The stamp duty fees has already been reduced to 4% plus 1% registration fees.

- b. Please indicate when the stamp duty rate was last revised and by what percentage.

The stamp duty rate was revised vide order no. 141 dt. 31-05- 2004. The rate was reduced to 4%.

c. Please indicate whether any concessions to particular classes of individuals or institutions are being provided -

<i>Type of Concession</i>	<i>Qualifying Institution/Individual</i>
No stamp duty if land is being donated in the name of Governor	District Registrar is the responsible authority

(Please add additional rows if necessary)

d. Please provide the total collection from Stamp Duty over the last 5 years (including surcharge or any other levy on transfer of property)
Data will be collected within 3 months

<i>2000-2001</i>	<i>2001-2002</i>	<i>2002-2003</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-06</i>

e. Please indicate % and quantum of revenue from Stamp Duty shared with JNNURM cities in the State.

i. ULB's share in %

ii. Quantum shared with JNNURM cities in last three years (in Rs. Crores) - *N.A.*

<i>Name of City</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-2006</i>
City 1			
City 2			

f. Please indicate the basis of collection of Stamp Duty, i.e.

i. Declared Value

ii. Higher of the Standard Guidance Value/ Declared Value

iii. Any other method (please specify)

g. Please indicate the use of information technology in the following:

i. Maintenance of records

In case of Ranchi the records of registration is fully computerised.

ii. Maintenance of guidance values

The work is done in guidance of Dy. Commissioner.

TIMELINE FOR REFORMS

a. Resolution by Government expressing commitment to reduce Stamp Duty⁹ to 5% (or less than 5% if the State so desires) within Mission period. The resolution should provide the timetable for reducing the Stamp Duty in a phased manner, i.e. year-wise (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) Please indicate timeline. - *N.A.*

b. Fix the periodicity for revising the guidance value for levy of Stamp Duty

Every 2 years

c. Indicate the time-table for reducing the stamp duty rate to 5% - *N.A.* It is already within prescribed limit.
(Indicate % of Stamp Duty in the box)

	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>	<i>Year 6</i>	<i>Year 7</i>
Stamp duty (%)							

d. Any other reform steps being undertaken (please use additional space to specify)

Year1 Year2 Year3 Year4 Year5 Year6 Year7

⁹ The rate of Stamp Duty implies total % that is levied, including surcharge and other levies on transfer of property.

S5. REPEAL OF URBAN LAND CEILING AND REGULATION ACT (ULCRA)

DESIRED OBJECTIVES:

JNNURM requires that States undertake to repeal the ULCRA with the objective of increasing the supply of land in the market and the establishment of an efficient land market.

CURRENT STATUS

a. Please indicate if ULCRA has been repealed in the state? Yes No

b. If the answer to 1 (a) is no, then please provide any steps that have been taken in this direction

The State Government has resolved that ULCRA will be repealed within 2010.

TIMELINE FOR ACTION ON REFORMS

a. The State must pass a resolution for the repeal of ULCRA within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD. Please indicate timeline. **Done.**

b. The State legislature to pass a resolution in compliance with the repeal of ULCRA Act passed by the Parliament in 1999

	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

c. Notification of the above by the State government

	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

d. Any other reform steps being undertaken (please use additional space to specify)

	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

S6. COMMUNITY PARTICIPATION LAW

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in area of Community Participation, with the objective of institutionalising citizen participation as well as introducing the concept of the Area Sabha in urban areas. The larger objective is to integrate involvement of citizens in municipal functioning, e.g. setting priorities, budgeting provisions, exerting peer pressure on compliance to regulation, etc. The Community Participation Law refers to the appropriate provisions that need to be made in the state-level municipal statute(s) for the establishment of such a 3rd or 4th tier structure within the municipal body precisely as described above. These enactments will also need to ensure clear definition of functions, duties and powers of each of these tiers, and provide for the appropriate devolution of funds, functions and functionaries as may be decided by the State Government to these levels.

CURRENT STATUS

- a. Please provide a list of the current decision-making/advisory platforms in the municipality: - *Applicable after election of ULB's. However, the guidelines of GoI would be followed.*

Municipality-level	Municipal Council	5 th year of the Mission period	
	Municipal Committees	5 th year of the Mission period	
	Other (specify)	5 th year of the Mission period	
Ward-level	Ward(s) Committee ¹⁰	Number of Wards	5 th year of the Mission period
		Number of Ward(s) Committees	5 th year of the Mission period
		Average population/ Wards Committee	5 th year of the Mission period
		Number of Ward(s) Committee members/ Ward(s) Committee	5 th year of the Mission period
		Method of selection of Ward(s) Committee members	5 th year of the Mission period
	Any other provision for Ward Committee (specify)	5 th year of the Mission period	
Below the Ward Level	Any other Committee below the Ward Level (specify)	5 th year of the Mission period	
Additional Specific Committees / associations	(this could be at any level; please specify those that the ULBs formally recognise and integrate into their working, for e.g. Resident Welfare Associations, Community Development Societies, etc)	5 th year of the Mission period	

- b. Please indicate whether there is any formal process for community participation in municipal budgeting

Yes No

¹⁰ As per the 74th Constitutional Amendment Act, ULBs may constitute a committee representing more than one municipal ward, or may constitute such committee for each municipal ward.

If the answer to question 1 (b) is Yes, please describe the process below (use annexure wherever applicable):

c. Please indicate if there is any formal process for community participation in city planning activities Yes No
 If the answer to 1 (c) is Yes, please describe the process below (use annexure wherever applicable)

*The Master Plan of a city will be prepared by ULB's after due consultation with all stakeholders.
 CDP has been prepared in due consultation with stakeholders.*

d. Please indicate levels of Community Participation that took place in CDP/DPR documents submitted to JNNURM so far
 i. Please indicate whether the City Development Plan (CDP) been prepared with community participation Yes No

If yes, please indicate the alignment of this community participation process to the proposed Community Participation Law¹¹

<i>Complete Alignment</i>	Community participation process done through Area Sabha and Ward Committee structures envisaged in Community Participation Law	
<i>Partial alignment</i>	Community participation process done through ward-level processes	
<i>Minimal alignment</i>	Community participation process done through city-wide process	√

TIMELINE FOR REFORMS

a. Resolution by Government expressing commitment to establish a new Community Participation Law – Please indicate timeline
 (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.)

Done.

¹¹ Please tick mark in third column as appropriate

b. Please indicate the changes you propose to make in your JNNURM city/cities and the timeline for these changes:

i. Number of tiers intended to be established in the municipality. Please explain the rationale.

3

- *Municipal Councils*
- *Ward Committee*
- *Area Sabha*

ii. For each tier, please state the prevailing / intended composition of the tier:

<i>No</i>	<i>Name</i>	<i>Description</i>	<i>Composition</i>
1	Municipality	<i>Board/Corporation</i>	<i>Mayor and Councillors</i>
2	(Intermediary regional platform, e.g. Wards/Borough/Zonal Committee)	<i>Wards</i>	<i>Ward council</i>
3	Ward Committee	<i>One ward</i>	<i>Councillor</i>
4	Area Sabha	<i>Model circulated by the mission directorate shall be followed.</i>	<i>Model circulated by the mission directorate shall be followed.</i>

- c. Proposed Activity-mapping of functions in Community Participation Law (for each of the functions of the Municipality)

No	Municipal Function	Specific activities to be taken at each level below:			
		Municipality	Intermediary Level (specify)	Ward Committee	Area Sabha
1	Urban planning including town planning	Planning		Suggestive Role	Stakeholder consultation
2	Regulation of land-use and construction of buildings.	Policy guidance		Suggestive Role	Stakeholder consultation
3	Planning for economic and social development.	Policy guidance		Suggestive Role	Stakeholder consultation
4	Roads and bridges.	Construction		Suggestive Role	Stakeholder consultation
5	Water supply for domestic, industrial and commercial purposes.	Supply		Suggestive Role	Stakeholder consultation
6	Public health, sanitation conservancy and SWM	Service		Monitoring	Stakeholder consultation
7	Fire services	<i>This is yet to be transferred to ULB's.</i>			
8	Urban forestry, protection of the environment and promotion of ecological aspects	<i>This is yet to be transferred to ULB's.</i>			
9	Safeguarding the interests of weaker sections of society, including the handicapped and mentally retarded	<i>This is yet to be transferred to ULB's.</i>			
10	Slum improvement and upgradation.	Service		Suggestive Role	Stakeholder consultation
11	Urban poverty alleviation	Budgeting		Suggestive Role	Stakeholder consultation
12	Provision of urban amenities and facilities such as parks, gardens playgrounds	Budgeting		Suggestive Role	Stakeholder consultation
13	Promotion of cultural, educational and aesthetic aspects	<i>This is yet to be transferred to ULB's.</i>			
14	Burials and burial grounds; cremations, cremation grounds and electrical crematoriums	Service		Suggestive Role	Stakeholder consultation
15	Cattle pounds; prevention of cruelty to animals.	Service		Monitoring	Stakeholder consultation
16	Vital statistics including registration of births and deaths.	Policy		Monitoring	Stakeholder consultation
17	Public amenities including street lighting, parking lots, bus stops and public conveniences	Service		Monitoring	Stakeholder consultation
18	Regulation of slaughter houses and tanneries	Service		Monitoring	Stakeholder consultation

Note: the above functions are taken from Schedule XII of the 74th CAA. If the municipality performs additional functions, these should also be included in the list above. Describe proposed role in the boxes in brief, especially in columns for Ward Committee and Area Sabha.

d. Time schedule for enactment of Community Participation Law or Amendment of existing Municipality Laws: Year1 Year2 Year3 Year4 Year5 Year6 Year7

e. Time schedule for notification of the rules pertaining to the Community Participation Law, or amendment in legislation: Year1 Year2 Year3 Year4 Year5 Year6 Year7

Note: States will be required to submit documents related to the above to JNNURM Mission Directorate at appropriate milestones in this process, for evaluation of actual compliance for successive disbursement of funds

f. Interim process for Community Participation in Municipal functions while Community Participation Law is being enacted and notified. Please indicate if there are any steps being taken by the Municipality to create opportunities for community participation while the Community Participation Law is being enacted.¹²

Extent of Participation	Mechanisms	Response of JNNURM City / State
Complete Community Participation Structure being established	Community participation being encouraged through structures like the Area Sabha and Ward Committee, as envisaged in Community Participation Law	Interim mechanisms will be constituted such as pocket development committees etc.
Partial community participation structures being established	Community participation process done through ward-level processes	
Minimal Community Participation Structures being established	Community participation process being undertaken marginally, or not in any organised manner	Community Participation has been assured through Stakeholders meet.

¹² Edit the text in the table as appropriate

S7. PUBLIC DISCLOSURE LAW

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities in area of disclosure of information to public, with the purpose that municipalities and parastatal agencies have to publish various information about the municipality / agency and it's functioning on a periodic basis. Such information includes but is not limited to statutorily audited annual statements of performance covering operating and financial parameters, and service levels for various services being rendered by the municipality.

CURRENT STATUS

- a. Please provide a list of the parastatal agencies and the month in which their budget was formally passed for each financial year

Agency:	2003-04	2004-05	2005-06
Municipal Council ¹³	April	April	April
Other parastatal agencies (list each below):	Information shall be submitted within three months		
1. RRDA			
2. MADA			
3. AIADA			

- b. Please provide the latest year for which the statutory audit of accounts has been completed.

Agency	Accounts complete upto year	Accounts audit complete upto year
Municipal Council ¹⁴	June	September
Other parastatal agencies (list each below):		
1.		
2.		
3.		

- c. Please indicate whether there is any formal provision for public disclosure of accounts and audit statements of municipality/ other parastatal agencies. If Yes, please highlight the appropriate clauses below:

Yes No

¹³ And - For cities with multiple ULBs within the urban agglomeration, please provide details of all ULBs.

The Right to Information Act adequately ensures disclosure of information to the public. The Model Public Disclosure Law will be adopted by the State Government within 5th year of mission period..

d. Please indicate prevailing mechanisms in the ULB / parastatal agency, if any, for dissemination of information as per table below:

No.	Information pertaining to	Prevailing disclosure / dissemination mechanism (Please specify communication channel and frequency)
1.	Key municipal / parastatal agency officials and contacts	Through public display boards and website
2.	City Development Plans and other plans	Being worked out
3.	Municipal finance and accounts	Being worked out
4.	Procedures for various approvals / permits	Being worked out
5.	Schemes managed by the municipal body, especially those related to poverty alleviation, women, children and weaker sections of society	Through community development society, newspaper, electronic media.
6.	Procedures to access various services provided by the ULB / parastatal agency	Through display boards
7.	Liability for tax / user charges / fees - Basis for liability - Quantum for consumer / tax assessee	Website
8.	Service levels of various services	Website
9.	Receipt, processing and status of redressal of complaints by citizens	Being worked out
10.	Ongoing major projects	Thorough display boards
11.	Any other	

TIMELINE FOR ACTION ON REFORMS

- a. The State/ULB must pass a Resolution to formulate and adopt a policy on public disclosure which would include the financial statements that are to be released, the audits of certain financial statements that are to be carried out, and a timeline for reforms. (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.) Please indicate a time line for this commitment.
- b. Establishment of the Public Disclosure Law which outlines the information to be disclosed and widely disseminated, for e.g. disclosure of financial statements including key financial indicators for public review, frequency of statutory audit of financial statements and disclosure of its findings, information of levels of services provided, key indicators of service delivery and organisational efficiency, etc. Please indicate which of the following reforms are going to be implemented and the timeline:
- i. Disclosure of Financial statements, i.e. Balance Sheet, Receipts and expenditures And key Financial Indicators

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Year1	Year2	Year3	Year4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Start from Year -
 - ii. Conduct of Annual Statutory Audit

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
 - iii. Disclosure of Audited Financial Statements and Audit Report

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Year1	Year2	Year3	Year4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Start from Year -
 - iv. Time period for publication of annual audited financial statements, (pl. indicate in months after end of financial year)

6 months

 - v. Disclosure of Quarterly Audited Financial Statements

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
 - vi. Time period for publication of Quarterly Audited Financial Statements (in months after end of each quarter)

45 days

 - vii. Publication of CDP on municipal website

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
 - viii. MOAs entered into with GoI and State Governments to be placed before Municipal Council:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

within **90 days of c.onstitution**

- ix. Disclosure of MoA in public domain vide a published document, easily accessible to citizens / other stakeholders Yes No
Please indicate target March **2008**

- c. List information proposed to be disclosed on a regular and mandatory basis by ULBs / parastatal agencies

No.	Information pertaining to	Mechanism for disclosure
1	Key municipal / parastatal agency officials and contacts	Website
2	Procedures for various approvals / permits	Websites
3	Schemes managed by the municipal body, especially those related to poverty alleviation, women, children and weaker sections of society	Websites
4	Procedures to access various services provided by the ULB / parastatal agency	Website
5	Liability for tax / user charges / fees - Basis for liability - Quantum for consumer / tax assessee	Websites
6	Service levels of various services	Website and citizen charter
7	Receipt, processing and status of redressal of complaints by citizens	Website and citizen charter
8	Ongoing major projects	Website
9	Any other	

(Please use additional rows as necessary)

- d. List below the services for which Service Levels information is proposed to be disclosed

No.	Service	Type of Service Level information to be disclosed (only examples provided below)	Frequency of disclosure / communication to citizens
1	Water supply services - In slum areas - In non-slum areas (residential & commercial)	LPCD at consumer's end # of hours of supply	Quarterly
2	Sewerage / Sanitation / Underground drainage	% of HHs covered with house level connections	Quarterly
3	Solid Waste Management	Frequency of street sweeping	Quarterly
4	Storm water drainage systems	# of days of flooding during monsoons	Quarterly
5	Building Plan approvals	# of days required for sanction	Quarterly
6	Road networks within the city	Average # of hours of transit time from point A to B	Quarterly
7	Street Lighting	# of working street lights per km length	Quarterly
8	Birth & Death Registration	# of hours for providing certificates	Quarterly
9	Public parks and playgrounds	In Sq. m per Sq. Km	Quarterly

(Please use additional rows as necessary)

Checklist for the 'Urban Reforms Agenda' under JNNURM

- e. Year from when Service Levels information will regularly disclosed
- | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
- f. Time schedule for enactment of Public Disclosure Law as described above:
- | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
|--------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
- g. Time schedule for notification of the rules pertaining to the Public Disclosure Law:
- | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
|--------------------------|--------------------------|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
- h. Any other reform steps being undertaken and proposed timeline for the same (please use additional space as necessary)

Necessary structural mechanisms for enforcement of public disclosure law will be implemented

DHANBAD

MANDATORY REFORMS AT THE LEVEL OF THE URBAN LOCAL BODY¹⁵

L1- E-GOVERNANCE

DESIRED OBJECTIVE/S

¹⁵ IN CASE OF URBAN AGGLOMERATIONS WITH MULTIPLE ULBS, THIS SECTION SHOULD BE PROVIDED FOR EACH ULB IN THE JNNURM CITY SEPARATELY

JNNURM requires certain reforms to be undertaken by states/ cities in governance systems through implementation of e-Governance. The objective of deployment of such information technology tools and applications should remain focussed on having a transparent administration, quick service delivery, effective MIS, and general improvement in the service delivery link

CURRENT STATUS

- b. Please indicate the status of E-Governance applications for each of the following services. Provide details on the services using e-applications. Also indicate other services for which E-governance is being used.

Module	Use of IT		Name agency responsible	Details of deployment of IT (explain functional features of IT application deployed)			
	Yes	No		Database of records, MIS & reporting	Online work flow	Citizen interface	Any other functional feature
Property tax		√	DMC	Implemented		√	
Accounting		√	DMC	implemented			
Water Supply and Other Utilities		√	DMC	implemented			
Birth & Death Registration		√	DMC	implemented		√	
Citizens' Grievance Monitoring		√	DMC	implemented			
Personnel Management System		√	DMC	Yet to be implemented			
Procurement and Monitoring of Projects		√	DMC	Yet to be implemented			
o E-procurement		√	DMC	Yet to be implemented			
o Project/ward works		√	DMC	Yet to be implemented			
Building Plan Approval		√	MADA	Yet to be implemented			
Public Health Management		√	DMC/MADA	Yet to be implemented			
o Licenses		√	DMC	Yet to be implemented			
o Solid Waste Management		√	DMC	Yet to be implemented			

Others (specify)						
------------------	--	--	--	--	--	--

- b. Have there been attempts towards training the staff towards e-governance practices? Yes No
 If yes, give details.

Employees have been trained in the state Training centre in batches.
--

- c. What have been the achievements in the following areas as a result of ongoing e-governance initiatives .Explain with initiatives undertaken- **Action yet to be taken**

<i>Area of Improvement¹⁶</i>	<i>Initiatives taken</i>	<i>Achievement</i>
Citizen information`	Yet to be started	
Service delivery	Yet to be started	
Citizen participation	Yet to be started	
Municipal Resource planning (financial controls, operational management and reporting etc)	Yet to be started	

INFORMATION TECHNOLOGY

- d. Does the municipality have a website of its own? Yes No

Give the following details about the website.

<i>Module</i>	<i>Information available</i>	<i>Interactive facilities (eg. Payment, certificates, registration, download of forms etc)</i>
Web site	Yet to be started	

- e. What is the frequency of data- update on the website? *N.A*

--

¹⁶ List should correspond with areas identified in a. above

SYSTEM INTEGRATION

- f. Are the departments electronically interconnected through LAN (Local Area Network)? Yes No
- g. Are the Zonal offices (if any) electronically connected through WAN (Wide Area Network)? Yes No Not Applicable
- h. Are other parastatals/government agencies electronically connected through WAN (Wide Area Network)? Yes No

MAPPING

- i. Does the city have a GIS base map in place? Yes No

Please specify agency that is repository of the map, scale of the map and the date (month ,year) it was last updated.

Jharkhand Space application centre is responsible for preparation of the map. Scale of the map is 1:25000, In the year 2005 it was updated.

What all information is mapped on to GIS? Indicate, with details, in the table below

<i>Information layer available</i>	<i>Available at</i>				<i>Not available</i>	<i>Agencies involved for updation</i>	<i>Other relevant details</i>
	<i>City level</i>	<i>Ward level</i>	<i>Property / Household</i>	<i>Any other level</i>			
ULB and ward boundaries					√		
Road and street layer					√		
Property layer					√		
Household & demographic					√		
Water supply network					√		
Sewerage network					√		
Street lighting					√		
SWM					√		
Storm water drains					√		
Any other					√		

- k. Does the Municipality have decentralised network of E-kiosks or Electronic citizen service centres ? Yes No
- If yes, state ' how many' and the criteria for spatial deployment (geographical, administrative etc)

E Kiosks are planned at Ward level and WAN and IT infrastructure is in deployment. Citizen service launch planned from 3rd quarter of 2008.....
Following Services shall be made available on these Ward level E Kiosks
 i))Property Tax details ii)Area wise Schedule of Municipal activities iii) On Line Water Connection application and Status iv)Complaint/Grievance and Suggestion submission

TIMELINE FOR ACTION ON REFORMS

The Government of India has formulated the National e-Governance Action Plan (NEGAP), part of which includes a National Mission Mode Programme (NMMP) for e-Governance in municipalities. This NMMP intends to roll-out e-Governance in municipalities on a nation-wide basis. This programme will be launched in the coming months. The following steps have been identified based on the NMMP for a comprehensive e-governance at the municipal level. Following are the critical steps that need to be undertaken in the implementation of the NMMP for ULBs, for which ULBS need to indicate a timeline for the key milestones:

a.	Appointment of State-level Technology Consultant as State Technology Advisor (State Level Activity)	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
b.	Preparation of Municipal E-Governance Design Document (MEDD) on the basis of National Design Document as per NMMP	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input checked="" type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
c.	Assessment of MEDD against National E-Governance Standards (e.g. Scalability, intra-operability & security standards etc.)	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
d.	Finalisation of Municipal E-Governance implementation action plan for the city	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
e.	Undertaking Business Process Reengineering (BPR) Prior to migration to e-governance systems	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
f.	Appointment of Software consultant(s) / agency for development, deployment And training	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
g.	Exploring PPP option for different E-Governance services	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
h.	Implementation of E-governance initiatives in the JNNURM city, against the identified modules							

Module	Steps to be undertaken	Targeted Year in the Mission Period for completion¹⁷ (Year 1 to Year 7)
Property tax	Yet to be started	Year 4
Accounting	Yet to be started	Year 4
Water Supply and Other Utilities	Yet to be started	Year 4
Birth & Death Registration	Yet to be started	Year 4
Citizens' Grievance Monitoring	Yet to be started	Year 4
Personnel Management System	Yet to be started	Year 4
Procurement and Monitoring of Projects	To be decided	Year 4
o E-procurement		Year 5
o Project/ward works		Year 4
Building Plan Approval	Yet to be started	Year 5
Health Programs		Year 4
o Licenses		Year 4
o Solid Waste Management		Year 4
Any other module.		

- i. Any other reform steps being undertaken (please use additional space to specify) Year1 Year2 Year3 Year4 Year5 Year6 Year7
-

If a plan has been drawn up and / or is under implementation, please provide details
Please indicate methods of dissemination (to the citizens) of the reforms undertaken and the timeline for the same

GIS based system will be developed

L2- MUNICIPAL ACCOUNTING

DESIRED OBJECTIVES:

¹⁷ Completion of the module implies – completion of database of records / digitisation of related data, generation of reports for management and public dissemination, work-flows are managed on-line or on a real-time basis, citizen interface and dissemination of information is handled through the system (*viz. elimination of manual processes to extent possible*)

JNNURM requires certain reforms to be undertaken by states/ cities in Municipal Accounting, with the objective of having a modern accounting system based on double-entry and accrual principles, leading to better financial management, transparency and self-reliance.

CURRENT STATUS

a. Please provide a short note on the present method of accounting being followed in your city

Presently cash based single entry accounting system is being followed.

b. Please provide the status of completion and adoption of accounts, and if they have been audited and published in the last 3 years (specify month / year)

<i>Year</i>	<i>Adopted</i>	<i>Audited</i>	<i>Published</i>
2002-2003	Cash based single entry	√ (Pre-Audit)	
2003-2004	Cash based single entry	√ (Pre-Audit)	
2004-2005	Cash based single entry	√ (Pre-Audit)	
2005-2006	Cash based single entry	√ (Pre-Audit)	

c. Please state whether State/city has drawn up its own accounting manual

Yes No

d. Please state whether State/city has adopted NMAM¹⁸ - **No.**

i. without modifications

ii. with modifications.

e. If NMAM has been adopted with modifications, please state these:

Please state significant deviations in accounting policies, and other accounting standards...

¹⁸ The National Municipal Accounts Manual (NMAM) has been prepared by MOUD with support from CAG to promote the implementation of improved financial management through electronic means leading to improvement in internal government operations to support and stimulate good governance.

f. Please state whether State has modified its current appropriate laws and regulations to be in compliance with the double-entry accrual principles. If yes, please provide date of such modification.

Yes	No	Date
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text"/>

g. If applicable, please provide current status of implementation of double-entry accrual system.

- Two staff was trained on double- entry accrual system
- Employees have attended "RAPID" training course under JNNURM.

TIMELINE FOR ACTION ON REFORMS

TRANSITION TO DOUBLE ENTRY ACCOUNTING ON ACCRUAL PRINCIPLES

a. Resolution by Government expressing commitment to establish modern municipal accounting system. (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.)

June, 2008

b.	Appointment of consultants for development of State wide Municipal Financial Accounting Manual	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c.	Completion and adoption of Municipal Financial Accounting Manual, in line with NMAM or otherwise	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d.	GO/Legislation/Modification of Municipal Finance Rules for migrating to double-entry accounting system	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e.	Training of personnel	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f.	Appointment of field-level consultant for implementation at the city-level	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g.	Notification of cut-off date for migrating to the double-entry accounting system	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h.	Re-engineering of business processes to align with accrual based accounting system (aligning all commercial and financial processes such as procurement, revenue collection, Payroll, works contracts, etc.)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i.	Completion of registers and Valuation of assets and liabilities	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j.	Drawing up of opening balance sheet (OBS):	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	i. Provisional OBS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	ii. Adoption of provisional OBS	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	iii. Finalisation of OBS	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k.	Full migration to double-entry accounting system	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
l.	Production of financial statements (income-expenditure accounts and balance sheet) as per the new system	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>IMPROVED FINANCIAL MANAGEMENT</u>								
m.	State year from which external audit of financial statements will commence	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
n.	Frequency of such external audit cycle	<input type="text" value="Annually"/>						
o.	State year from which ULB will commence preparation of outcome budgets	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- p. State year from which ULB will institute internal audit / control mechanisms
- | | | | | | | |
|----------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------|----------------------|
| Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input checked="" type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
- q. State year in which ULB will undertake Credit rating
- | | | | | | | |
|----------------------|----------------------|----------------------|---------------------------------|----------------------|----------------------|----------------------|
| Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input checked="" type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
- r. Please specify year in which related financial management systems will be developed and integrated with the financial accounting system.

<i>Related Financial Management Systems</i>	<i>Target year for completion and integration with Financial Accounting System¹⁹</i>
Procurement systems	Year 5
Works contracts management	Year 5
Payroll and wage payments	Year 5
Stores and inventory management	Year 5
User charges billing systems	Year 5
Tax collection systems	Year 5
Any other	

- t. Any other reform steps being undertaken (please use additional space to specify)

NIL

L3-PR

DESIRED OBJECTIVES:

¹⁹ Should link with milestones committed in the reform agenda for e-governance.

²⁰ Note: This section should only deal with Property Tax or its variants (viz. House Tax, Tax on vacant land, etc.). Revenues collected for specific services provided by ULBs such as water, sewerage, street lighting, etc., levied in the form of taxes / surcharge on the base of property tax (for e.g. as a % of ARV) and /or collected together with Property Tax, should be reported separately in the following section on User Charges.

* ARV of Govt and PSU buildings are calculated on the basis of Capital Value

JNNURM requires certain reforms to be undertaken by states/ cities in the methods of levy, administration and collection of Property Taxes, with the broad objective of establishing a simple, transparent, non-discretionary and equitable property tax regime that encourages voluntary compliance. States/cities need to ensure that their desirable objectives for reforms include these reforms, but need not restrict themselves to these items

CURRENT STATUS

a. Please indicate if Property tax is currently levied on the following types of properties:

- | | | |
|------------------------|-------------------------------------|------------------|
| i. Residential | <input checked="" type="checkbox"/> | |
| ii. Commercial | <input checked="" type="checkbox"/> | |
| iii. Industrial | <input checked="" type="checkbox"/> | |
| iv. Any other category | <input type="checkbox"/> | **Not Applicable |

b. Please provide the Method of Property Tax Assessment being followed

- | | |
|--------------------|-------------------------------------|
| i. Self-assessment | <input type="checkbox"/> |
| ii. Demand-based | <input checked="" type="checkbox"/> |

Please provide details on method adopted, its rationale, relative advantages and disadvantages of the system in practice,

c. Please provide the Basis of determination of property tax

- | | |
|----------------------------|-------------------------------------|
| i. Capital value* | <input checked="" type="checkbox"/> |
| ii. Rateable value | <input type="checkbox"/> |
| iii. Unit Area | <input checked="" type="checkbox"/> |
| iv. Other (please specify) | <input type="checkbox"/> |

d. Please provide the Use of technology in property tax management, by giving appropriate details in the box

i. GIS database of record of properties liable to property tax

Yet to be implemented.

ii. Electronic database of property records

DMC will serve through website and IT & using it to generate demand notice.

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iii. Computerised generation of Property Tax demand notices

DMC itself will serve the notice through courier or any other agency.

iv. Computerised recording of receipts of tax collection

DMC will serve through DMC or Banks

v. Any other functionality of Property Tax system

Through website in 5th year

e. Please indicate Property Tax as % of Own Sources of Revenue Income and Total Revenue Income

<i>Year</i>	<i>2003-04</i>	<i>2004-05</i>	<i>2005-06</i>
PT as % of Own Sources of Revenue Income – <i>Erstwhile DMC</i>	92.03%	91.13%	90.09%
PT as % of Govt. grants as a Revenue Income – <i>Erstwhile Sindhri NAC</i>	94.73%	82.91%	87.11%
PT as % of Govt. grants as a Revenue Income – <i>Erstwhile Dhanbad Municipality</i>	63.30%	84.09%	78.79%
PT as % of Govt. grants as a Revenue Income – <i>Erstwhile Sindhri NAC</i>	63.77%	71.16%	53.63%

Note: Before forming of the new Dhanbad Municipal Corporation only erstwhile Dhanbad Municipality and Sindri NAC are collecting Holding Tax and maintaining separate accounts.

f. Please provide the below information on Current coverage

<i>No.</i>	<i>Type of Property</i>	<i>Estimated no. of properties *</i>	<i>No. of properties in the records of the municipality+</i>	<i>No. of properties paying property tax</i>	<i>Coverage ratio</i>
	<i>(1)</i>	<i>(2)</i>	<i>(3)</i>	<i>(4)</i>	<i>(4) / (2)</i>
					<i>(5)</i>
1	Residential	200000	22710	22710	11%
2	Commercial	15000	5574	5574	37%
3	Industrial & others	--	--	--	--
4	Total	215000	28284	28284	13%

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Note: * Estimated no of properties in the entire new DMC area,

* No of properties in the records of the municipality refers only erstwhile Dhanbad Municipality and erstwhile Sindri NAC since other areas were not collecting the Holding Tax.

g. Please indicate the Amount of property tax being collected for following years

Financial Year	Category	Current Demand Raised in Rs. Lakhs	Arrear Demand in Rs. Lakhs	Total demand Rs. Lakhs	Current demand Collection in Rs. (collection efficiency in % in brackets)	Arrear Demand collection in Rs. (collection efficiency in % in brackets)	Total collection in Rs. (collection efficiency in % in brackets)
(1)	(2)	(3)	(4)		(5)	(6)	(7)
FY05-06	Residential	83.16	103.53	186.69	37.83 (45.5%)	56.72 (55%)	94.55 (50.6%)
	Commercial	25.80	52.23	88.03	7.48 (29%)	30.81 (59%)	38.29 (43.49%)
	Industrial & others	--	--	--	--	--	--
	Total	108.97	155.76	264.73	37.04(34%)	90.34 (58%)	121.38 (43.49%)
FY 04-05	Residential	85.25	102.21	187.26	38.36 (45.4%)	55.08 (54.5%)	93.44 (49.89%)
	Commercial	25.46	52.00	77.46	8.14 (32.4%)	34.84 (67.6%)	42.98 (55.4%)
	Industrial & others						
	Total	110.71	154.01	264.73	46.49 (42%)	89.32 (58%)	135.81 (51.3%)
FY 03-04	Residential	75.25	101.90	177.15	31.6 (42.4%)	58.08 (57.6%)	89.68 (50.58%)
	Commercial	28.61	58.95	87.57	9.38 (32.8%)	39.49 (67.2%)	48.87 (55.58%)
	Industrial & others/						
	Total	103.87327	160.85869	264.73296	40.50 (39.5%)	94.9 (59.5%)	135.4 (51.14%)

* Break-up data for the year 03-04 & 04-05 is not available.

g. Please list the Exemptions given to property owners.

No.	Type of Exemption	Qualifying institution/ individual	Revenue implication of exemption for a year (Rs.)
1	Religious building	Religious societies	0.9 lac
2	Govt. of India offices	CMRI, Indian Railways, ISM, CPWD, BCCL etc.	5.0 lac

(please use additional rows if necessary)

h. Please specify the Assessing Authority and describe the level of discretionary power available with assessing authority

No Discretionary Powers available. Because the assessment of property is done on unit area basis method.

i. Please provide the following details about update of property records and guidance values

- i. Date when last update of property records through general revision was done
- ii. Date when last revision of guidance values²¹ was done
- iii. Frequency of revision of guidance values
- iv. Please indicate whether information from appropriate authorities on new building construction, or additions to existing buildings is being captured; if yes, how and at what frequency?(e.g. development authority etc)

Yes No

It is purely manually, our tax collector and revenue officer is responsible, parastatal agency RRDA responsible for approval of Building Plan provides data to DMC which is used for the purpose by our tax collector.

²¹ Here, guidance value implies the basis for computation of Property Tax liability

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- v. Please indicate whether information from appropriate authorities on change of ownership and land valuation is being captured; if so, how and at what periodicity? (e.g. Dept of Stamps and Registration)

Yes No

Office of District Sub- Registrar provides the change of ownership details as and when required

TIMELINE FOR ACTION ON REFORMS

Please provide timeline and indicate the steps intended (wherever not mentioned) for achieving the following action items

<u>Reform</u>	<u>Steps proposed in order to achieve the reform</u>	<u>Target year for completion</u>						
		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Year 6</u>	<u>Year 7</u>
a) Enhancing coverage of property tax regime to all properties liable to tax	a. Conduct Micro level Survey b. Issue of Assessment Notices c.				✓			
b) Elimination of exemptions	a. Will be reviewed b. c.				✓			
c) Migration to Self-Assessment System of Property Taxation	a. Setting up a Committee/Team to draft/amend legislation				✓			
	b. Stakeholder consultations				✓			
	c. Preparation of Draft legislation				✓			
	d. Approval of the Cabinet/ Government				✓			
	e. Final enactment of the legislation by Legislature					✓		
	f. Notification					✓		
	g. Preparation and notification of appropriate subordinate legislation					✓		
	h. Implementation by municipality					✓		
d) Setting up a non-discretionary method for determination of property tax (e.g. unit area, etc) <i>(Sub-Steps (i) to (viii) given in (c) above may be</i>	a. Already the system is non-discretionary c.							

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Reform	Steps proposed in order to achieve the reform	Target year for completion						
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
<i>repeated for this step as relevant</i>								
e) Use of GIS-based property tax system	a. Selection of appropriate consultant				√			
	b. Preparation of digital property maps for municipality				√			
	c. Verification of digital maps and preparation of complete data-base of properties				√			
	d. Administration of Property Tax using GIS database and related application					√		
	e. Mechanism for periodic updation of GIS database				√			
f) Next scheduled / anticipated revision of guidance values				√				
g) Periodicity for revision of guidance values	a. Periodicity to be adopted (<i>specify frequency</i>)	5 years once						
	b. Deadline for adoption				√			
h) Establish Taxpayer education programme	a. Preparation of Ready Reckoner (guidance booklet) for tax assesses				√			
	b. Local camps for clarification of doubts and assistance in filling out forms				√			
	c. Setting up a website for property tax issues/ FAQs etc				√			
i) Establish Dispute resolution mechanism	a b c					√		
j) Rewarding and acknowledging honest and prompt taxpayers	a Early bird discount system b				√			
k) Achievement of 85% Coverage Ratio (see item e in Current Status) (<i>Specify target Coverage for each year of mission</i>)	-					25%	55%	85%
l) Achievement of 90% Collection Ratio for current demand (see item f in Current	-					50%	70%	90%

<u>Reform</u>	<u>Steps proposed in order to achieve the reform</u>	<u>Target year for completion</u>						
		<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Year 6</u>	<u>Year 7</u>
Status above) (Specify target Collection ratio for each year of mission)								
m) Improvement in collection of arrears, to reach Total Outstanding Arrears less than or equal to 10 % of Current demand for previous year <i>(exclude tax assessments under litigation, but include Property Tax / service charge levied on Government properties)</i>	<i>Specify targeted Total Arrears for each year as % of Total Current Demand for previous year, taking into account current position</i>					50%	30%	10%
n) Any other reform steps being undertaken (please specify)	<i>Please indicate methods of dissemination (to the citizens) of the reforms undertaken and the timeline for the same.....</i> <u>a</u> TDR and FAR shall be used for increasing the revenue <u>b</u>							

L4-USER CHARGES²²

DESIRED OBJECTIVES:

JNNURM requires certain reforms to be undertaken by states/ cities in the levy of user charges on different municipal services, with an objective of securing effective linkages between asset creation and asset maintenance and ultimately leading to self-sustaining delivery of urban services.

CURRENT STATUS

a. Please provide a list of services being delivered by municipalities/ parastatals and the status of user charges being levied for each.²³

²² Note: This section deals with user charges, collected either in the form of a tax or surcharge or fee. All revenues collected against specific services should be reported in this section w.r.t. current status and commitment on reforms made hereunder. Under no circumstances should there be any overlap between status reported in this section with than on Property Taxes.

²³ Please attach details in separate annex where necessary.

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<i>Type of Service²⁴</i>	<i>User charge levied (Yes/No)</i>	<i>Service Provider</i>	<i>Tariff Structure</i>	<i>Last Revision of Tariff</i>
Water Supply	Yes.	DMC/MADA/DW&SD	Domestic – Rs. 4.50 per thousand litre Non-domestic- Rs.7.00 per thousand litre	2006
Sewerage	No	No sewerage system	-	-
Solid Waste Management	yes	DMC/MADA	--	-
Public Transport	No	Yet to be started	-	-
Street lighting	No	DMC	-	-
Primary health	No	MADA/GoJ	-	-
Hiring of municipal assets (please specify)	Yes	DMC	--	-
Others (please specify)				

- b. Please furnish the costs and revenue collection in providing the following services (total, per unit and per capita/ household cost and revenues) in **2004-05**. Also indicate the details of Revenue losses.

<i>Service</i>	<i>O&M Cost²⁵</i> <i>(Please specify the unit)</i>			<i>User charges collected (exclude arrears)</i> <i>(Please specify the unit)</i>			<i>Revenue Loss in Rs. due to</i>	
	<i>Total Cost (in Rs.)</i>	<i>Per Unit Cost as delivered**</i>	<i>Per capita / Household cost</i>	<i>Total Recovery (in Rs.)</i>	<i>Per Unit Recovery as delivered**</i>	<i>Per Capita/ Household Recovery</i>	<i>leakage/ theft / no enforcement/ poor collection</i>	<i>free supply / no levy of user charges</i>

²⁴ List should include all services rendered by the ULB.

** Incremental tariff structure for the water charges should be reviewed

²⁵ To include all related direct costs, including salaries and wages of personnel directly deployed in the service

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	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
Water Supply & Sewerage	NA							
Solid Waste Management	NA							
Public Transport Services	NA							
Others (please specify)	NA							

** can be expressed as Per MLD in case of water supply and sewerage; Per Tonne in case of SWM; Per Km in case of public transport, etc.

c.. Please indicate the percentage cost recovery for each of these services over the past five years ((d) divided by (a), expressed in % terms) *data not available*
user charge in water supply was not levied only water tax was levied

<i>Service</i>	<i>2001-2002</i>	<i>2002-2003</i>	<i>2003-2004</i>	<i>2004-2005</i>	<i>2005-2006</i>
Water Supply & Sewerage	N.A.	N.A.	N.A.	N.A.	N.A.
Solid Waste Management					
Public Transport Services					
Others (please specify)					

d. Please provide performance parameters and current service levels²⁶

<i>Service</i>	<i>Indicator</i>	<i>Status in 2004-2005</i>
Water Supply		
1	Total water supplied per day (MLD)	89.81
2	Hours of water supply per day	2 hr
3	Percentage (%) of population covered by Piped water supply	30%

²⁶ Please add additional indicators as appropriate

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<i>Service</i>	<i>Indicator</i>	<i>Status in 2004-2005</i>
5	Per capita supply (in litres) (per day)	66
6	Total no. of household connections (Cumulative figure)	1000
7	No. of connections metered (Cumulative figure)	--
8.	Total Non-Revenue Water in MLD (% in brackets)	10 %
9.	Un-accounted for Water in MLD (% in brackets), including system losses	20 %
Sewerage and Sanitation		
1	Quantum of Sewage generated per day (MLD)	72.00
2	Quantum of Sewage treated per day (MLD)	NIL
3	Land utilization for sewage farming Ha) (Cumulative figure)	NIL
4	Quantity of sewage disposed on land (MLD)	NIL
5	Quantity of sewage disposed into water bodies (MLD)	NIL
6	Percentage (%) of population covered by underground sewage network	NIL
7	No. of households with individual toilets / low cost sanitation unit (Cumulative figure)	NIL
8	No. of public toilets (Cumulative figure in terms of seats)	1,025
Solid Waste Management		
1	Quantum of solid waste generated per day (TPD)	360
2	Quantum of solid waste collected per day (TPD)	288
3	Collection efficiency	80 %
4	Per capita waste generation	300 grams
5	Quantum of waste treated in scientific manner (composting, etc.)	0.5 TPD
6	Staff per 1,000 persons	1.00
7	Total capacity of all collection vehicles per day	288
8	Does a sanitary landfill exist (Y/N)	Y
9	If sanitary landfill exists, is it used (Y/N)	Y
10	Is source segregation done? (Y/N) – If Yes, what % of total waste?	N
Public Transport services		
1	Total capacity of public transport (number of vehicles)	Not Applicable
2	Number of trips made in a day	Not Applicable
3	Population using public transport	Not Applicable

TIMELINE FOR ACTION ON REFORMS

- a. The State/ULB must formulate and adopt a policy on user charges which should include proper targeting of subsidies, if any, for all services; ensuring the full realization of O&M cost by the end of the Mission period. (Note: This resolution should be passed within 6 months of signing of MOA under JNNURM and a copy submitted to MOUD.)

June, 2008

- b. The State should set up a body for recommending a user charge structure.
- | | | | | | | |
|--------------------------|--------------------------|--------------------------|-------|--------------------------|--------------------------|--------------------------|
| Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- c. Establishment of proper accounting system for each service so as to determine the O&M cost separately. Please specify the timeline for each service separately

- | | | | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| i. Water Supply and Sewerage | Year1 | Year2 | Year3 | X | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ii. Solid Waste Management | Year1 | Year2 | Year3 | X | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| iii. Public Transport Services
(on PPP mode) | Year1 | Year2 | Year3 | Year4 | X | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | X | <input type="checkbox"/> | <input type="checkbox"/> |
| iv. Other (please specify) | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- d. Please indicate the targeted service standards and timelines for achieving the same with regard to each of the above mentioned services²⁷

Service	Service Standard identified (in units)	Service Standard targeted (in quantity)	Targeted year for achieving the standard*
Water Supply	LPCD	150	Year 4
Waste Water Treatment	%	100	Year 5
Solid Waste Collection	%	95	Year 5

* with reference to year if JNNURM period (Year 1, Year 2....)

²⁷ To the extent possible, specify service delivery standard as experienced at citizen's end, for e.g. hours of water supply; lpcd received in household; frequency of street sweeping, etc.

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e. Please define the user charge structure and timelines for achieving with regard to each of the above mentioned services

<i>Service</i>	<i>Proposed User charge Structure (give details of rates, category and units)</i>	<i>Targeted year for achieving the standard*</i>
Water Supply	Domestic – Rs. 5 / 1000 lit, Institutional/Govt.-7.5/1000 lit Commercial/Industrial - Rs. 10 / 1000 lit	Year 4
Sewerage	Domestic – Rs. 30 per month, Others – Rs. 100 per month	Year 5
Solid Waste Management	Domestic – Rs. 30 per month, Others - Rs. 50 per month	Year 4

* with reference to year if JNNURM period (Year 1, Year 2....)

c. Please indicate plan for achieving volumetric based tariff through 100 % metering with individual meters.
Please indicate annual targets for achieving full metering.

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
			40%	70%	100%	

d. Please indicate plan for reduction in Non-Revenue Water (NRW) and Un-accounted for Water (UfW) through measures that include water audits and leakage detection studies. Please indicate annual targets for both.

Non-Revenue Water (NRW)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Un-accounted for Water (UfW)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		90%	80%	60%	40%	15%

e. Conduct of a study to quantify and examine impact of subsidies for each service (Indicate 'when' against the timeline)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

f. Results of such analysis to be tabled in the Municipal Council and approved (Indicate 'when' against the timeline)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input checked="" type="text"/>	<input type="text"/>	<input type="text"/>

g. Indicate periodicity in which such analysis shall be done regularly, and placed Before the Municipal Council Bi-annual

h. Time table to achieve full recovery of O&M costs from user charges (*recovery of all direct costs, including related salaries and wages*)
(Please indicate proposed recovery level for each year for each of the services in %)

i.	Water Supply	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="40"/>	<input type="text" value="60"/>	<input type="text" value="100"/>	<input type="text"/>

ii.	Sewerage	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="40"/>	<input type="text" value="60"/>	<input type="text" value="100"/>	<input type="text"/>

iii.	Solid Waste Management	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="30"/>	<input type="text" value="50"/>	<input type="text" value="100"/>	<input type="text"/>

iv.	Public Transport Services	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Should be on PPP model from beginning.

v.	Others, such as hiring of municipal assets, e.g.. community halls, public parks etc. (please specify)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

i. Any other reform steps being undertaken (please use additional space as necessary, please specify timeframes for steps envisaged) – Yet to be process.

Please indicate steps being undertaken for levy of user charges and recovery of O & M costs of municipal services ... (including basic services provided by parastatals)
Please indicate methods of dissemination (to the citizens) of the reforms undertaken and the timeline for the same.....

L5- INTERNAL EARMARKING OF FUNDS FOR SERVICES TO URBAN POOR

DESIRED OBJECTIVE/S

JNNURM requires reforms to be undertaken by local bodies with respect to earmarking funds in their budgets specifically for services delivery to the urban poor. Commitment is sought from ULBs in undertaking reforms in the budgeting and accounting systems to enable the same, as also targets for expenditure incurred in delivery of services to the poor.

CURRENT STATUS

PROCESS FOR EARMARKING BUDGETS

a. Please indicate prevailing processes for decision making on allocation of budgets for delivery of services to the poor.

There was no provision of separate budget for urban poor but recently State Govt. has directed to make separate provision in budget for urban poor. Forth year onwards separate provision in budget for urban poor will be made in proportion to their population.

b. Please indicate if prevailing accounting and budgeting systems are capable of tracking revenue and capital expenditure incurred on delivery of services to the poor.

Yes No Partly

According to new directives of the State govt. separate provision in the Budget will be made for delivery of services to Urban poor and separate accounts will be maintained as per separate Budget provision for Urban poor.

EXPENDITURE INCURRED ON DELIVERY OF SERVICES TO THE POOR

c. Please indicate if there is any internal earmarking²⁸ within the municipal budget towards provision of services to urban poor. Please provide the total amount earmarked and the percentage of the total budget in the last 3 years. – **Though funds have been spent in urban poor areas, however, no separate earmarking of funds has ben done and so data specifically spent for urban poor is not available.**

<i>Year</i>		2003-2004	2004-2005	2005-2006
<i>Amount Budgeted</i>	Own sources		-	0.05 LAC

²⁸ Earmarking refers to percentage allocation of the total estimated income that would be utilised for provision of housing and basic services to urban poor

(both Revenue and Capital Accounts)	Other Sources			
	Total			
Actual Amount Spent (both Revenue and Capital Accounts)	Own sources			
	Other Sources			
	Total			
% of the total budget (both Revenue and Capital Accounts)	Own sources			
	Other Sources			
	Total			

TIMELINE FOR ACTION ON REFORMS

BUDGETING AND ACCOUNTING PROCESSES

- a. Reforms in the accounting and budgeting codes to enable identification of all income and expenditure (in both Revenue and Capital accounts) to be identified as related to poor / non-poor. (in the short run the same heads may be categorised on basis of income / expenditure from slum / non-slum).

Yes No

If Yes, please state year from when this will be made effective.

Year1 Year2 Year3 Year4 Year5 Year6 Year7

- b. Creation of separate Municipal Fund in the accounting system for 'Services to the Poor'

Yes No

If Yes, please state year from when this will be made effective.

Year1 Year2 Year3 Year4 Year5 Year6 Year7

- c. Amendments to the Municipal Accounting Rules for governing the Fund, Operating the Fund, including rules for transfer of resources into the Fund for 'Services to Poor'.

Year1 Year2 Year3 Year4 Year5 Year6 Year7

ALLOCATION AND EXPENDITURE²⁹ ON DELIVERY OF SERVICES FOR POOR

d. Targeted revenue expenditure on delivery of services to poor per annum, expressed as % of Total Revenue Income

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted %			20	23	26	28	30

e. Targeted revenue expenditure on delivery of services to poor per annum, expressed as % of Total Own Source of Revenue Income

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted %			20	23	26	28	30

f. Targeted capital expenditure on delivery of services to poor per annum, expressed as % of Total Capital Expenditure

Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Targeted %			20	30	30	25	25

²⁹ Allocation and spend pertains to all directly attributable expenses specifically incurred for delivery of entire mandate of municipal services to the poor, that should include basic environmental services, roads, tenure, primary education and health, and social security amongst others. Establishment expenses (including salaries and wages) not directly and specifically incurred for service delivery to the poor should be excluded.

L6 - PROVISION OF BASIC SERVICES TO URBAN POOR

DESIRED OBJECTIVES

JNNURM requires cities to ensure provision of basic services to the urban poor such as water supply and sanitation, including provision of security of tenure and improved housing at affordable prices. JNNURM also requires that delivery to the urban poor is ensured for existing universal services of the Government in the areas of health, education and social security.

CURRENT STATUS

- a. Please provide information on existence of any database pertaining to household level information of urban poor.

Fresh survey is being carried out to assess the level of households in Urban Poor

- b. Has any prioritisation of slums / localities been carried out as part of the CDP process? If Yes, please provide details on the process.

Identification of slums have been done and included in CDP. But no priorisation of slums and services has been made so far. However DPR is being prepared in phase wise manner under BSUP.

- c. Please provide baseline information with respect to quality and level of access of services by poor households in the table below. *(in case of wide variation in quality of service within the city across slum clusters, provide average level of service. Please state extremely low levels where appropriate)*

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No.	Area of service delivery	Performance Parameter	Current levels	Prevailing level of access of urban poor households (in terms of % HHs that access services at the current performance levels)
1.	Water Supply			
1.1	Household level piped water supply	No. of hours of supply at reasonable pressure	1	15%
1.2	Public taps / standposts	No. of hours of supply at reasonable pressure	1	25%
1.3	Handpumps / Tubewells (untreated ground water source)	Avg. distance from HH in metres	200	60%
1.4	Water Tanker supply	Response time on request in hrs.	2	As and when required
2.	Sanitation			
2.1	Household level individual toilets	Type of toilet	Flush type	5%
		Type of conveyance / disposal system	Covered / Open drains	30%
2.2	Community toilets	Seats per population using them	20 persons per seat per day	10%
		Type of conveyance / disposal system	Septic tanks	
3.	Housing			
3.1	Housing	Pucca housing for each household	Pucca	20%
3.2	Night shelters / community shelters	Avg. distance to be traversed by homeless in m	1500	30%

d. Please provide details on extent of access to following services by urban poor in the ULB.

No.	Area of service delivery	Prevailing level of access of urban poor households (in terms of % HHs that are able to access these services)
4.	Solid Waste Management	
4.1	Street sweeping	40%
4.2	Waste Collection	70%
5.	Roads and Drains	
5.1	Provision of pucca (all weather) roads	50%
5.2	Provision of storm water drains	30%
6.	Street Lighting	
6.1	Provision of street lights	20%
7	Community Facilities	
7.1	Aanganwadi / crèche	50%
7.2	Community halls	20%
8.	Primary healthcare	
8.1	Preventive health care – inputs and advise	50%
8.2	Curative healthcare	45%
9.	Primary Education	
9.1	Primary education	75%
10.	Support for livelihoods	
10.1	Skill development training	40%

No.	Area of service delivery	Prevailing level of access of urban poor households (in terms of % HHs that are able to access these services)
10.2	Micro-credit	30%

e. Please provide details on prevailing levels of secure tenure amongst urban poor.- Not available

No.	Area	Total estimated no. in the ULB	Total number of with secure tenure	% of households / micro-enterprise establishments with secure tenure
1	Secure tenure for place of dwelling, in terms of legal status	Survey is being done		
2.	Secure tenure for place of work for micro-enterprises, in terms of authorisation of the locations of the enterprise	Survey is being done		

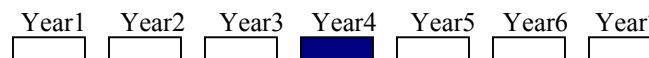
TIMELINE FOR REFORMS

a. The State Government and ULB must formulate and adopt vide a resolution a comprehensive policy on providing basic services to all urban poor which should include security of tenure and improved housing at affordable prices. The policy document should also cover other existing universal service mandates of the Government in the areas of education, health and social security. This policy document should lay down commitments to attain certain benchmark levels of access and standards of service delivery.

The policy document should be prepared with stakeholder involvement, be adopted and disseminated within 6 months of signing of the MoA under JNNURM, and a copy submitted to MoUD/MoHUPA.- **Agreed**

BENEFICIARY IDENTIFICATION AND TARGETTING

b. Conduct of House Hold (HH) level survey, covering all poor settlements (recognised slums, unrecognised slums, and informal clusters)



- | | | |
|----|---|---|
| c. | HH level survey to cover infrastructure deficiency indicators and socio-economic deficiency indicators | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Partly <input type="checkbox"/> |
| d. | Creation of database, including identification of HHs for priority targeting of Schemes for household level benefit
(such as livelihood, housing, social security, etc.) | Year1 <input type="checkbox"/> Year2 <input type="checkbox"/> Year3 <input type="checkbox"/> Year4 <input checked="" type="checkbox"/> Year5 <input type="checkbox"/> Year6 <input type="checkbox"/> Year7 <input type="checkbox"/> |
| e. | Ranking and prioritisation of clusters of urban poor settlements in a participatory manner | Year1 <input type="checkbox"/> Year2 <input type="checkbox"/> Year3 <input type="checkbox"/> Year4 <input checked="" type="checkbox"/> Year5 <input type="checkbox"/> Year6 <input type="checkbox"/> Year7 <input type="checkbox"/> |
| f. | Frequency of updation of database created | 3 years |

QUALITY OF SERVICES AND EXTENT OF ACCESS TO SERVICES

Specify the benchmark quality of services targeted for delivery to urban poor for each of the areas mentioned below. It is presumed that this quality of service is targeted for all urban poor. Cities should set progressive benchmarks so as to improve the quality of services rendered over the Mission period.

g. HOUSEHOLD LEVEL BASIC SERVICES

No.	Area of service delivery ³⁰	Quality Parameter	Target Quality Benchmark ³¹	Level of access targeted in each year (in terms of % HHs of urban poor that access services at the targeted quality benchmark)						
				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
1.	Water Supply									
1.1	Household level piped water supply	No. of hours of supply at reasonable pressure	6 Hr/Day			30	50	70	85	100

³⁰ As access to services is improved through better methods, levels of access through more basic methods will decrease. For e.g. as HHs with access to piped water will increase, HHs with access to tubewells / public taps / tankers will decrease.

³¹ To be defined by the ULB at the time of signing the MoA

No.	Area of service delivery ³⁰	Quality Parameter	Target Quality Benchmark ³¹	Level of access targeted in each year (in terms of % HHs of urban poor that access services at the targeted quality benchmark)						
				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
1.2	Public taps / standposts	No. of hours of supply at reasonable pressure	8 Hr/Day				✓			
		Avg. distance from HH in metres	150				✓			
1.3	Handpumps / Tubewells (untreated ground water source)	Avg. distance from HH in metres	150				✓			
1.4	Water Tanker supply	Response time on request in hrs.	2-3				✓			
2. Sanitation										
2.1	Household level individual toilets	Type of toilet	Pour flush for all the dwellings				✓			
		Type of conveyance / disposal system	Sewer / septic tank				✓			
2.2	Community toilets	Seats per population using them	10				✓			
		Avg. distance from HHs in m	200				✓			
		Type of conveyance / disposal system	Sewer / septic tanks				✓			
		Facilities for aged, women, children, disabled	Yes				✓			

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No.	Area of service delivery ³⁰	Quality Parameter	Target Quality Benchmark ³¹	Level of access targeted in each year (in terms of % HHs of urban poor that access services at the targeted quality benchmark)						
				Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
3.	Housing									
3.1	Housing	Pucca housing for each household	100%				30%	55%	80%	100%
3.2	Night shelters / community shelters	Avg. distance to be traversed by homeless in m	As on requirement			5%	5%	5%	5%	5%

h. OTHER INFRASTRUCTURE SERVICES

No.	Area of service delivery ³²	Quality Parameter	Target Quality Benchmark ³³	Target year in which all poor households shall have access to services at the target quality benchmark <i>(State year of the Mission Period)</i>
4.	Solid Waste Management			
4.1	Street sweeping	Frequency of street sweeping	Daily	Year 4
4.2	Waste Collection	Avg. distance of HHs from bin in m	100 mt	Year 4
		Frequency of lifting of waste from community bin	Daily	Year 4
5.	Roads and Drains			
5.1	Provision of pucca (all weather) roads	HH level access (roads in front of houses)	Pucca paved roads	Year 5
		Access of slum cluster to main roads	Pucca paved roads	Year 5
5.2	Provision of storm water drains	HH level access to covered drains	100% coverage	Year 6
6.	Street Lighting			
6.1	Provision of street lights	Street illumination through out the year	100% coverage	Year 4
7	Community Facilities			
7.1	Aanganwadi / creche	Avg. distance of HHs from the facility in m	500	Year 7

³² As access to services is improved through better methods, levels of access through more basic methods will decrease. For e.g. as HHs with access to piped water will increase, HHs with access to tubewells / public taps / tankers will decrease.

³³ To be defined by the ULB at the time of signing the MoA

No.	Area of service delivery ³²	Quality Parameter	Target Quality Benchmark ³³	Target year in which all poor households shall have access to services at the target quality benchmark <i>(State year of the Mission Period)</i>
7.2	Community halls	Avg. distance of HHs from the facility in m	80%	Year 6
8. Primary healthcare –N.A.				
8.1	Preventive health care – inputs and advise	Frequency of visits by health worker / other modes of communication reaching the urban poor		
8.2	Curative healthcare	Reliability of the service		
		Avg. distance of HHs from facility in m		
9. Primary Education - N.A.				
9.1	Primary education	Enrollment rate		
		Drop out rate		
		Avg. distance of HHs from facility in m		
10. Support for livelihoods				
10.1	Skill development training	Persons trained who pursue related occupation	6000	Year 7
10.2	Micro-credit	Access to participate in micro-credit group in the community	100%	Year 7

It is targeted to provide the proposed levels of services by the end of the Year 7 of the mission period.

METHODS AND PARTICIPATION BY COMMUNITIES

- i. State the areas, intended mechanisms and timelines for participation by communities of urban poor in the entire range of urban services and poverty alleviation programmes. (few examples are illustrated in the table)

No.	Sector	Nature of Involvement	Community Mechanism	Target Mission year to start initiative	Targeted scale of activities by end of the Mission period
1.	Basic services – water supply, sanitation	Participatory planning at micro level	Slum associations	Year 3	100% of all developments in these sectors shall be through such mechanism
2.	Roads within slum clusters	Community contracting	Entire material + Labour contract awarded to Slum association	Year 4	Atleast 30% of all such contract through community contracting

SECURITY OF TENURE

- j. Please state targeted percentage of urban poor households that would have Secure tenure of their place of dwelling.
(state target % for each year of Mission Period)
- | | | | | | | |
|----------------------|----------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|-----------------------------------|
| Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| <input type="text"/> | <input type="text"/> | <input type="text" value="20%"/> | <input type="text" value="40%"/> | <input type="text" value="60%"/> | <input type="text" value="80%"/> | <input type="text" value="100%"/> |
- k. Please state targeted percentage of urban poor micro-entrepreneurs that would have secure tenure of their place of work
(state target % for each year of Mission Period)
- | | | | | | | |
|----------------------|----------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|-----------------------------------|
| Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| <input type="text"/> | <input type="text"/> | <input type="text" value="20%"/> | <input type="text" value="40%"/> | <input type="text" value="50%"/> | <input type="text" value="60%"/> | <input type="text" value="100%"/> |

OPTIONAL REFORMS³⁴



³⁴ IN CASE OF URBAN AGGLOMERATIONS WITH MULTIPLE ULBS, THE ULB RELATED REFORMS IN THIS SECTION SHOULD BE PROVIDED FOR EACH ULB IN THE JNNURM CITY SEPARATELY

01-INTRODUCTION OF PROPERTY TITLE CERTIFICATION SYSTEM

DESIRED OBJECTIVES:

JNNURM requires certain reforms to be undertaken by states/ cities towards putting in place an effective Property Title Certification System. The cities need to ensure proper management and record of all property holdings within the city. The new system should reflect authentic ownership at all points and information on holdings should be easily accessible.

BACKGROUND

1. CURRENT STATUS

- a. What is the current system for-?
- i. Property Registration³⁵
 - ii. Transfer of Property³⁵

The current system for property registration is provided in Registration Act. A deed of transfer of property typed or hand written along with photographs of executants are presented before the Sub-Registrar. He/she registers it, keeps photocopy as record and returns the original on the same day to the registry.

- b. Please indicate whether information on change of ownership (owing to transaction of property) or encumbrances is being captured? If so how? (For eg. is there information received from the Dept. of Stamp and Registration?)

Information received periodically from the department of Stamp and Registration.

³⁵ Explain in detail the role of various institutions and the processes involved

c. Does the property registration system record the following-?

<i>Status</i>	<i>Yes</i>	<i>No</i>	<i>Remarks</i>
i. Lien		✓	
ii. Court orders		✓	
iii. Easements		✓	
iv. Restrictions		✓	
v. Encumbrances		✓	
vi. Lease		✓	
vii. Third party claims		✓	

d. Which Legislation is followed for registration and record of properties?

Registration Act, 1908 (Act No. 16 of 1908)

e. What is the status of E-management of property records?

<i>Activity</i>	<i>Already in place</i>	<i>Under implementation</i>	<i>Not done so far</i>	<i>Remarks</i>
Assessment of properties using GIS			✓	
Electronic database of property records			✓	
Software application for regular upgradation of records			✓	
System for online registration			✓	
ILIS (Integrated Land Information System)			✓	

f. Provide Information on current status of Properties registration – Not Available

<i>Estimated number of properties in the city³⁶(a)</i>	<i>No. of properties on records in the Municipality²(b)</i>	<i>No. of disputed properties</i>	<i>Coverage Ratio(b/a*100)</i>

³⁶ Please mention the method used for identifying these property figures

g. What is the basis for determination of ownership of a property (eg. a title deed)?

Title Deed, Inheritance, Govt. lease, Govt. settlement

h. Is it an absolute ownership or does the state guarantee the validity of transaction in any manner? Yes No

i. Comment on the guarantee status of ownership in the current system

The State Government keeps a record of documents. In case of dispute, parties approach the civil court. The State Government may provide a copy of the registered document on the request of a property.

j. Is there a list of documents identified to serve as evidence of change of ownership (Registration deed, partition deed, settlement deed etc)? If yes please give the details.

<i>List of evidence documents</i>	<i>Comments</i>
<i>a. Registration Deed</i>	✓
<i>b. Settlement Deed</i>	✓
<i>c. Partition Deed</i>	✓
<i>d. Inheritance</i>	✓
<i>e. Lease</i>	✓

k. What is the frequency of update of property records? When was it done last?

It is not being done.

TIMELINE FOR ACTION ON REFORMS

Please indicate the mission year by which the following targets would be met-

a. Listing of all the properties in the city	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Finalisation of decisions on the new registration system, state guarantee and legislative amendments	Year1	Year2	Year3	Year4	Year5	Year6	Year7
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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- | | | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|-------------------------------------|-------------------------------------|--------------------------|
| c. Amendment of legislation and notification | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Detailed design of system | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e. Inventory of all recorded properties (after enquiry of titles and existing evidences) | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Update of all the records to reflect current owner and preparation of a 'Register of Titles' | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Computerisation of all the property records against ownership | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| h. Initiation of issue of Property Tax Certificate (on request) to the existing owners, accompanied by cancellation of all previous certificates | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| i. Setting up a system for regular upgradation of records (eg. MIS with links to all offices having bearing on land encumbrances) | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| j. Setting up a system for online provision of information receipt (relating to transactions) , dissemination and requests for certificates | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| k. Timeline for achieving 100% registration of properties | | | | | | | |

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
% properties registered					40	70	100

- | | | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| l. Any other reforms being undertaken (give details in the space provided) | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

O2- REVISION OF BUILDING BYELAWS TO STREAMLINE THE APPROVAL PROCESS

(For construction of buildings, development of sites etc.)

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities towards streamlining of the building approval process, with the broad objective of establishing a simple, transparent and lesser time-consuming process that encourages development.

CURRENT STATUS

a. Which agency is responsible for preparing Building Byelaws?

MADA

b. Which legislation governs the formulation of Building Byelaws and implementation of the regulation?

MADA Act 2006

c. Explain the role of various agencies involved with building permission and sanction.

<i>Agency</i>	<i>Role</i>
<i>a. MADA</i>	Sanctioning Authority of Building Plans
<i>b.</i>	
<i>c.</i>	
<i>d.</i>	

d. Explain in detail the existing process of building approval.

1. After submission of building plan to concerned authorized no objection certificate is taken from concerned Local body. No

e. Are the Building Byelaws uniform throughout the city? (If not, give details) Yes No

e. How many regulation parameters does a building permission consider? List those.

<i>List of Parameters</i>	<i>Comments</i>
<i>a. Landuse</i>	
<i>b. Ground coverage</i>	As per Building Bye Laws
<i>c. Set back</i>	As per Building Bye Laws
<i>d. Parking</i>	As per Building Bye Laws

f. When was the Building Byelaws last revised?

Indicate the level of modification by ticking against the following-

2006

<i>Level of Modification</i>	<i>Revision date</i>	<i>Detail of modification</i>
i. Radical changes (FSI, ground coverage etc)		
ii. Minor Modifications	Oct 2006	Side Set Back
iii. Changes in approval process (If yes, specify)		

g. Detail out the extent of use of technology and computers in the process of building approvals as well as upkeep of records.

NIL

h. Indicate the status of Building Approvals in the financial year 2004-2005-

1	<i>Number of Applications received (before 28 th Feb'2005)</i>	300
2	<i>Number of Sanctions made within 1 month from date of receipt of the application</i>	60
3	<i>Number of Sanctions made within 2 months from date of receipt of the application</i>	240
4	<i>Number of Applications that took more than 2 months for approval</i>	NIL
5	<i>Average time taken for approval of a building</i>	15 days

i. Please indicate the possible reasons for delay in the approval process

TIMELINE FOR REFORMS

Please indicate the mission year by which the following targets would be met-

a.	Consultation with stakeholders on modifications required to Building Byelaws	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b.	Identification and finalisation of modifications in the existing Building Byelaws in order to streamline the process of approval. (eg. outsourcing of certain activities etc)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c.	Defining mitigation measures for risks from natural disasters as part of Building Byelaws, (including structural safety issues on basis of seismic zones)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d.	Amendment of the existing legislation to introduce the new Building Byelaws and notification	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e.	Dissemination of the new set of Building Byelaws through a website	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f.	City level Workshops to address to the queries of general public	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g.	Setting up of an MIS system with links to all offices having bearing on building permission	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h.	Start of Approval as per the new building byelaws	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i.	Establishment of interactive citizen enquiry system on status of application for building plan approvals, through methods such as – Interactive Voice Recording System (IVRS), Website, telephone, etc.	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

j. Timeline for reduction of average time taken for building sanction

Category of buildings	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
	Time taken in days						
Residential	60 days	60	60	45	30	15	10
Commercial	60 days	60	60	45	30	15	15
.....							

j. Any other reforms being undertaken (give details in the space provided)

Year1 Year2 Year3 Year4 Year5 Year6 Year7

O3 - REVISION OF BUILDING BYELAWS TO MAKE RAINWATER HARVESTING MANDATORY IN ALL BUILDINGS TO COME UP IN FUTURE AND FOR ADOPTION OF WATER CONSERVATION MEASURES

DESIRED OBJECTIVE/S

JNNURM requires the states/ cities to take sufficient steps towards promoting the use of rain water harvesting systems in cities by making it mandatory for building permission, with a long term objective of promoting conservation of water and ensuring sustainability of water resources.

CURRENT STATUS

a. Is there any legislation for making Rainwater Harvesting mandatory in buildings? Yes No

b. If yes, please provide following details of the regulation-

2006

i. Since when has it been adopted?

ii. Is it a part of the building byelaws and mandatory for building sanctions? Yes No

iii. Is it for all buildings? Yes No

iv. If no, what are the criteria adopted for selected plots or buildings?

NIL

TIMELINE FOR ACTION ON REFORMS

Please indicate the mission year by which the following targets would be met-

a.	Final design of Rainwater Harvesting System and decision on end use	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b.	Preparation of draft building byelaws to reflect the mandatory clauses of Rainwater Harvesting.	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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c.	Amendment of the existing legislation to introduce the new Building byelaws and notification	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
d.	Dissemination of the new set of Building Byelaws through a website	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
e.	City level Workshops to address to the queries of general public	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
f.	Start of Approval as per the new building byelaws	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input checked="" type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>
g.	Any other reforms being undertaken (give details in the space provided)	Year1 <input type="checkbox"/>	Year2 <input type="checkbox"/>	Year3 <input type="checkbox"/>	Year4 <input type="checkbox"/>	Year5 <input type="checkbox"/>	Year6 <input type="checkbox"/>	Year7 <input type="checkbox"/>

O4 - EARMARKING AT LEAST 20-25 PER CENT OF DEVELOPED LAND IN ALL HOUSING PROJECTS (BOTH PUBLIC AND PRIVATE AGENCIES) FOR EWS/LIG CATEGORY WITH A SYSTEM OF CROSS SUBSIDISATION

DESIRED OBJECTIVE/S

JNNURM requires certain reforms to be undertaken by states/ cities towards earmarking atleast 20-25 % of developed land in all housing projects (both public and private) for low income families in order to meet the housing needs of both EWS and LIG categories of population.

CURRENT STATUS

- a. List the government / quasi-government institutions responsible for provision of housing in the city (eg. Development Authority, Housing Board, Housing Corporation etc).

<i>S.No</i>	<i>Institution</i>	<i>Approx. no. of dwelling units created in previous financial year</i>
1	Jharkhand State Housing Board	Zero
2	ULB	Under VAMBAY
3		
4		
5		

- b. Please provide details on extent to which the private sector plays a role in housing development in the city

<i>Information parameters</i>	<i>Estimates</i>
Number of private developers in the city	10
Approximate number of housing projects by private developers for whom plans were sanctioned in last year	16
Approximate number of dwelling units created by private developers in above projects	250

- c. Is there any legislation regarding mandatory reservation of certain percentage of land for EWS/LIG in housing projects? Yes No

- d. If yes, please provide the following details –

- i. Percentage of developed land required to be reserved for EWS/LIG

ii. Is it applicable to both government as well as private developments? Yes No

TIMELINE FOR ACTION ON REFORMS

Please indicate the mission year by which the following targets would be met-

a. Decision on the extent of reservation (20-25%)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

b. Amendment of the existing legislation and notification

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

c. Timeline to improve the percentage of reservation for EWS/LIG in housing projects

	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>	<i>Year 6</i>	<i>Year 7</i>
<i>Percentage of reservation (%)</i>				15%	20%	25%	

d. Any other reforms being undertaken (give details in the space provided)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

O5 - SIMPLIFICATION OF LEGAL AND PROCEDURAL FRAMEWORKS FOR CONVERSION OF AGRICULTURAL LAND FOR NON-AGRICULTURAL PURPOSES.

DESIRED OBJECTIVE/S

JNNURM requires the states/ cities to take sufficient steps towards streamlining the process of conversion of agricultural land to non-agricultural purposes with the broad objective of establishing a simple, transparent and lesser time-consuming process that encourages development.

CURRENT STATUS

- a. Explain in detail the current system for conversion of agricultural land for non-agricultural purposes (for areas coming under Development Authority as well as outside)

Owners of land gives an application for land use change to concerned development authority or regulated are development authority invites objection from public , after due consideration of objections then board recommends to housing / urban secretary for change of land use.
Government decides the change of land use.
JRDA Act 2001

- b. List out the number of agencies involved and their roles.

<i>Agency</i>	<i>Role</i>
A . Government	Approval

- c. Which Legislation/s is/are being followed for conversion of agricultural land for non-agricultural purposes?

Jharkhand Regional Development Act , 2001

- d. Has there been any attempt at simplification of the procedure of such conversions in the past? State 'yes' or 'no' and give details.

e. Simplification is in process Yes

i. Residential use-

ii. Other use (Industrial, commercial etc)-

Yes

f. Please indicate the possible reasons for delay in the process for conversion of agricultural land for non-agricultural purposes

New Master Plan of Ranchi city is yet to be prepared.

TIMELINE FOR ACTION ON REFORMS

- | | | | | | | | | |
|----|--|--------------------------|--------------------------|--------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|
| a. | Finalise on modifications in the existing procedure in order to streamline and standardise the process of conversion. | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Amendment of the existing legislation and notification | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Dissemination of the new process through a website | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. | City level Workshops to address to the queries of general public | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. | Setting up an MIS system with links to all offices having bearing on conversion of land-use | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. | Establishment of interactive citizen enquiry system on status of application for conversion of land use through methods such as –
Interactive Voice Recording System (IVRS), Website, telephone, etc. | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. | Start of conversions as per the new legislation | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| h. | Average average time taken for conversion of land-use, to reduce over the Mission Period | | | | | | | |
| | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 |
| | Time taken in months | | | 90 | 70 | 50 | 25 | 15 |
| i. | Any other reforms being undertaken (give details in the space provided) | Year1 | Year2 | Year3 | Year4 | Year5 | Year6 | Year7 |
| | | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

O6 - INTRODUCTION OF COMPUTERIZED PROCESS OF REGISTRATION OF LAND AND PROPERTY³⁷

DESIRED OBJECTIVE/S

JNNURM requires the states/ cities undertake steps to computerise the process of registration of land and property, so as to deliver efficient, reliable, speedy and transparent services to citizens.

CURRENT STATUS

- a. Explain in detail the prevailing process of getting a property or land registered?

The current system for property registration is provided in Registration Act. He/She has first apply for the non-judicial stamp of required value from treasury. A deed of transfer of property typed or hand written along with photographs of executants are presented before the Sub-Registrar/Registrar. He/she registers it, keeps photocopy as well as a scan of record and returns the original on the same day to the registry.

- b. To what extent is the present system computerized-

- i. Is there a computerized record of registered properties? Yes No
- ii. Can the property holder register through internet? Yes No

TIMELINE FOR REFORM

- a. Indicate the target year for conversion to an electronic process of registration

Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
			√			

³⁷ Related process improvements and reforms measures are expected to be covered under the Reforms for Property Title Certification.

O7- BYELAWS ON REUSE OF RECYCLED WATER

DESIRED OBJECTIVE/S

JNNURM requires the cities frame byelaws related to reuse and recycling of waster water, so as to conserve water resources.

CURRENT STATUS

a. Is there any byelaw pertaining to reuse of recycled water? Yes No

b. If yes, please provide following details –

i. Since when has it been adopted?

ii. Is it a part of the building byelaws? Yes No

iii. Which legislation stipulates it?

c. Mention its coverage and specifications in brief

TIMELINE FOR ACTION ON REFORMS

a.	Final design and decision on end use of a Waste Water Recycling System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b.	Preparation of draft building byelaws to reflect the mandatory clauses of such a system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c.	Amendment of the existing legislation to introduce the new Building Byelaws and procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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d.	Dissemination of the new Building Byelaws through a website	Year1	Year2	Year3	Year4	Year5	Year6	Year 7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e.	City level Workshops to address to the queries of general public	Year1	Year2	Year3	Year4	Year5	Year6	Year 7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f.	Start of Approval as per the new Byelaws	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g.	Any other reforms being undertaken (give details in the space provided)	Year1	Year2	Year3	Year4	Year5	Year6	Year7
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

O8-ADMINISTRATIVE REFORMS

DESIRED OBJECTIVE/S

JNNURM requires the administrative reforms are undertaken in ULBs and other institutions engaged in urban sector management. Such administrative reforms should include – instituting better human resource management systems, reduction in establishment expenditure by introducing voluntary retirement schemes, non-filling up of posts falling vacant due to retirement, extensive use of outsourcing, performance review and management mechanisms, etc., and achieving specified milestones in this regard.

CURRENT STATUS

STAFF DETAILS AND HUMAN RESOURCE MANAGEMENT

- Please give the following details-

<i>Item</i>	<i>Class I staff</i>	<i>Class II Staff</i>	<i>Class III staff</i>	<i>Class IV staff</i>	<i>Remarks, if any</i>
<i>Total staff in the Corporation/ ULB</i>					
<i>Permanent/Regular posts</i>	1	4	186	1152	Dhanbad Municipal Corporation
<i>Occupied posts</i>	1	4	90	212	Formed on 01.02.06
<i>Temporary staff</i>			4	5	
<i>Technical staff</i>	-	2			
<i>Non technical staff</i>	1	2	4	5	
<i>Vacant posts</i>		6	88	940	
<i>Number of new posts created in the year 2006</i>					1343 (total no of sanctioned post)
<i>Number of recruitments done against the above posts</i>					
<i>Number of posts fallen vacant due to retirement during the past five years</i>			04	06	
<i>Number of recruitments done against the above posts</i>					
<i>Number of retirements expected in the next five years.</i>	1	1	07	15	

- Detail out the Initiatives taken for HR management and performance management under taken in the past two financial years

STAFF- TRAINING

- b. List down the Initiatives taken for staff training in the past

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
Double – entry accounting system	December 2006	No of Staff training - 2	

ESTABLISHMENT EXPENDITURE

- c. Total Establishment expenditure over the past five years

	FY 01-02 (Rs. lakh)	FY 02-03 (Rs. lakh)	FY 03-04 (Rs. lakh)	FY 04-05 (Rs. lakh)	FY 05-06 (Rs. lakh)	CAGR
Particulars						
Salaries, Wages and Bonus	151.37	141.96	206.51	156.59	168.97	2.79
Benefits and Allowances	0.40	0.43	0.45	0.46	0.46	3.56
Pension	0.05	0.10	0.15	0.15	0.15	31.61
Other Terminal & Retirement Benefits						
Total establishment expenses	151.82	142.49	207.11	157.20	169.58	2.80
Total Establishment expenses as % of Total Revenue Income	78.67 %	69.94 %	67.31 %	70.47 %	92.24 %	

- d. List down the initiatives taken for reduction in Establishment Expenditure (if any) in the past – Nil

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<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>

TIMELINE FOR ACTION ON REFORMS

a. Please identify the steps you wish to take in order to bring about the following. A few steps are being suggested here.

<i>Area of Reform</i>	<i>Proposed steps</i>	<i>Targeted Year in the mission period</i>
a. Rationalisation in staff & Human Resource Management <i>Suggested steps:</i> <ul style="list-style-type: none"> ▪ Identification of loopholes in the existing staffing ▪ Draft Proposal for changes in staffing policy ▪ Draft Proposal for reforms in performance evaluation system ▪ Employee Consultation ▪ Discussion with various ULB Departments ▪ Cabinet Approval ▪ Preparation of Enabling Legislation 	In house study of the prevailing system proposed to be taken up for rationalisation in staff & human Resources Management	 Year 4 Year 4 Year 4 Year 4 Year 4 Year 5 Year 6
b. Staff Training <i>Suggested steps:</i> <ul style="list-style-type: none"> ▪ Assessment of training needs ▪ Finalisation of training curriculum 	A calendar will be prepared for training of staff	Year 4 Year 4 Year 4

Optional Reforms

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<i>Area of Reform</i>	<i>Proposed steps</i>	<i>Targeted Year in the mission period</i>
<ul style="list-style-type: none"> ▪ Selection of Agencies to provide training ▪ Conduct of training ▪ Training programs identified 		Year 5 Year 4
<p>c. Reduction in Establishment Expenditure Suggested steps:</p> <ul style="list-style-type: none"> ▪ Outsourcing certain functions ▪ Higher capacity utilisation ▪ Energy saving ▪ Cost control targets 	Encourage PPP projects and outsourcing of services	Year 5 Year 4 Year 5 Year 4
<p>d. Continuity of tenure of key decision makers Suggested steps:</p> <ul style="list-style-type: none"> ▪ Minimum average tenure of Municipal Commissioner 		2 Years
<p>e. Management review systems Suggested steps:</p> <ul style="list-style-type: none"> ▪ Periodic review by Mayor & Municipal Commissioner ▪ Generation of Daily / Weekly / Monthly and Quarterly Performance reports on – Financial, Service delivery and Capital Projects 	Plan for periodic review will be drawn	Year 4 Year 4

b. Please give the identified milestones with respect to rationalisation / redeployment in number of staff against the mission year

	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>	<i>Year 6</i>	<i>Year 7</i>
Number of staff					50%	75%	90%

c. Please state by when the ULB shall evolve a detailed Training Plan for its staff. At what frequency such plan shall be reviewed.

Year 4 , Frequency – every two years

d. Please give the identified milestones for reduction in establishment expenditure against the mission year

	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>	<i>Year 6</i>	<i>Year 7</i>
Targeted reduction in Establishment Expenditure (as % of Total Revenue Income)				40	38	35	30

- e. Ensuring stability of tenure(minimum 2 years) for Municipal Commissioner/executive Officer and other municipal functionaries/staff(commitment to be given by state)

Year1	Year2	Year3	Year4	Year5	Year6	Year7
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

O9- STRUCTURAL REFORMS

DESIRED OBJECTIVE/S

JNNURM requires the structural reforms are undertaken in ULBs and other institutions engaged in urban sector management. Such structural reforms should include – reviewing and revamping the organisation structure of the ULBs to align it to current requirements, decentralisation within the ULB where necessary, creation of trained cadres of municipal staff in specific technical disciplines, improved coordination mechanisms amongst city level agencies, etc. and achieving specified milestones in this regard.

CURRENT STATUS

- a. Has the organisation structure of the ULB been reviewed in the last one year? Please key issues with the prevailing organisation structure of the ULB.

Yes, 2006

- b. Does the ULB operate through Zonal Offices? If yes, give the following details-

- i. How many such offices exist in the city?

one

- ii. What functions do they perform and what powers do they yield ?

- c. Please state the specific cadres of staff that are employed in the ULB.

Cadre of staff	Functional area they are employed in the ULB	Method of selection	Average tenure in one ULB
Class I	Gen. Adm, Supervision of works, financial Management	As per government norms	As per government norms
Class II	Gen. Adm, Supervision of works, financial Management	As per government norms	As per government norms
Class III	Clerical jobs/ supervision	As per government norms	As per government norms

d. List role of ULB in other city level parastatal agencies. (for e.g. representation on board, membership in coordination committees, etc.)

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| <ul style="list-style-type: none"> - member of RRDA Board - member of GRDA Board - member of SPCB |
|--|

TIMELINE FOR REFORMS

a. List sets of initiatives planned within the ULB organisation (for e.g. reallocation of functions within the ULB departments, alignment of sub-ULB level geographic jurisdictions of various departments with ward boundaries, decentralisation of functions, etc.)

<i>Initiative for Organisational structural improvements</i>	<i>Target Date</i>
ULB Department	Year 4
Alignment of sub - ULB	Year 5

b. List sets of initiatives planned for inter-agency coordination and accountability amongst city level agencies

<i>Initiatives for inter-institutional structural reforms</i>	<i>Target Date</i>
Inter agency co ordination	Year 4
Accountability amongst city level agencies	Year 5

- c. List State level structural reforms to be undertaken for creation of cadre of municipal staff for different technical disciplines.

<i>Initiatives for creation of cadres of municipal staff within the State</i>	<i>Target Date</i>
Cadre restructuring	In process

O10 - ENCOURAGING PUBLIC PRIVATE PARTNERSHIP

DESIRED OBJECTIVE/S

JNNURM requires the cities widely deploy public-private partnership models for more efficient delivery of civic services. Cities should explore wide array of options available for such partnerships and deploy those that optimal in meeting the needs and priorities of its citizens.

CURRENT STATUS

- a. List down the key initiatives in PPP, including outsourcing of services undertaken in the ULB during the past five years.

<i>Initiative</i>	<i>Date</i>	<i>Details</i>	<i>Achievements</i>
SWM	2007	Door to Door collection through NGO in three wards has started	Approximately 4000 households have been covered
MARKET	2008		Yet to be implemented
WATER CONNECTION	2008		Yet to be implemented

TIMELINE FOR REFORMS

b. List down the State level regulatory and policy initiatives planned for encouraging and deepening PPP in urban services

<i>Regulatory / Policy changes</i>	<i>Target Date (minimum Year)</i>	<i>Intended impact</i>
Water supply through management contract	Year 5	Improved service delivery
SWM – collection & Transportation – management contract	Year 5	Improved service delivery

c. List down the city level project initiatives planned through PPP in the next three years.

<i>Project</i>	<i>Target Date (minimum Year)</i>	<i>Mode of PPP</i>
Water Supply	Year 4	Management Contract
Bus terminal / Transport Nagars	Year 4	BOT
SWM – Collection & Transportation	Year 4	Management Contract